

## Non-Temp Storage (NTS) Documents Required

- \*copy of DD 1351-2 Travel Voucher-signed
- \* paid storage receipts
- \* storage facility contract
- \* DMO authorization letter for NTS
- \* copy of orders

NTS reimbursement is based on the local NTS rate for the area. DMO will list rate in authorization letter per hundred pound (CWT).

NOTE: Storage claims are not payable until the storage time has expired.

## EXCESS COSTS



If you move more than your weight entitlement or move to an other than authorized location for your HHG shipment, you will have a Pay Authorization (PAA) processed for excess cost due the government.



How to submit your claim:

- Active Duty Marines on USMC Base: take claim to DMO-they will review your claim for accuracy and submit via DTMS to HHG PPM/STORAGE (TVCB) for processing
- Retiring, Separating or Active Duty Marines not stationed on USMC Base: scan and email to [logcom.g8tvcbclaims@usmc.mil](mailto:logcom.g8tvcbclaims@usmc.mil) in pdf file format NOT TO EXCEED 5MB. If more than 5MB, submit claim in multiple emails: ensure your last name, last 4 of your SSN is listed in the subject line, add the number of the emails sent (i.e., Marine 0123-1, Marine 0123-2, etc.)
- Thoroughly review the claim before and after it is scanned in pdf file format to ENSURE THE CLAIM IS LEGIBLE. We cannot access documents using GOOGLE DRIVE, ICLOUD, OR zip-files/hyper-links

*If you wish to file a grievance against your AOA or PAA, submit all of your documentation and a statement to the Marine Corps Help Desk [usmcpersonalproperty@usmc.mil](mailto:usmcpersonalproperty@usmc.mil).*

POC phone numbers:

229-639-8567  
229-639-8666



Albany Georgia

**Assistant Chief of Staff/G8  
Managerial Accounting Division  
Household Good (HHG) Section  
Personally Procured Move (PPM)**

storage



excess Costs



indebtedness

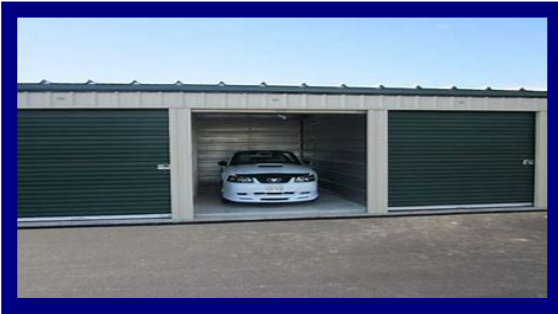
**BE SURE TO KEEP A COPY OF YOUR CLAIM AND  
ALL SUPPORTING DOCUMENTS FOR YOUR  
RECORDS FOR AT LEAST 6 YEARS**

June 2019

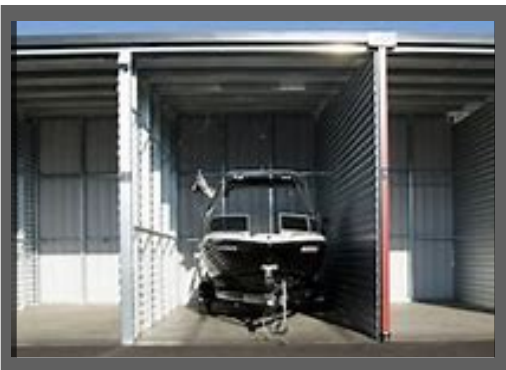
## STORAGE CLAIMS

### Privately Owned Vehicle (POV)/Boat Storage required documents:

- \* DD 1351-2 Travel Voucher-signed
- \* paid storage receipts
- \* storage facility contract
- \* POV registration
- \* letter from DMO authorizing POV storage
- \* orders



POV Storage Reimbursement Rates - are based on the SDDC rate for that time period. Global POV Contract (GPC) Billing Rates for each FY are found by searching "Global POV Contract (GPC) Billing Rates" and the official insert from the SDCC will populate. Only one (1) vehicle may be stored per member.



## STORAGE CLAIMS (CONTINUED)

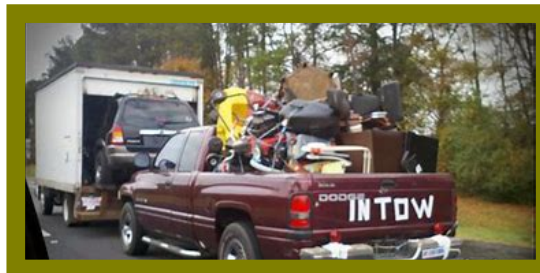
### In Conjunction With (ICW) a PPM Documents Required & Order:

- \* copy of DD 1351-2 Travel Voucher-signed
- \* paid storage receipts
- \* storage facility contract
- \* copy of weight tickets from PPM claim
- \* extension letter (if applicable)
- \* copy of DD Form 2278 Application for Do It Yourself Move from your PPM claim
- \* copy of orders



NOTE: Storage, in conjunction with a PPM, is automatically authorized for 90 days. If additional 90 days are needed, contact your DMO for an extension letter.

**\*\*Maximum days of storage in conjunction with a PPM is 180 days\*\*\***



## INDEBTEDNESS

\* If you receive an Advance Operating Allowance (AOA) to assist with the upfront costs associated with a PPM, you have 45 days from the date advance is received to submit your PPM claim.

\* Failure to submit a claim within 45 days to liquidate the advance, will result in you being checked for the amount of the advance.

\* These checkages are forwarded to DFAS for final processing.

Active duty will see a note in their LES in regards to when the checkage will start.

Retirees/Separates will receive a letter from DFAS.

\*\* If you are not able to submit your claim within the 45 day time frame, you must submit a 'Request for Extension' to our office. An example can be found at our website:

<http://www.logcom.marines.mil/Portals/184/Docs/Sites/tvcd/files/forms/Request-an-Extension.pdf>



If you fail to submit your PPM and have been turned over to DFAS for collection, you need to:

1. submit your claim to our office for processing and closing out your PPM
2. submit payment to DFAS to settle debt

**NOTE:** sending in your claim does not pay off your indebtedness. You are still responsible for paying DFAS.

AOAs and PAAs cannot be STOPPED once they are submitted to DFAS

**DFAS Contact Info: [www.dfas.mil](http://www.dfas.mil)**