

Storage and Personally Procured Move (PPM) Claim Submission

As of **24 March 2022**, an individual Marine can submit a Storage or Personally Procured Move (PPM) claim to Albany via their Marine Online (MOL) account vice by email or fax.

To submit a Storage/PPM Claim:

1. Click on the Travel Tab, then select the 'Personally Procured Move (PPM) Claim Submission' link under the Individual Member column.

MARINE OnLINE

Home | Resources | Performance | A Few Good... Links | Users Manual | **Travel**

Travel and Orders

COVID-19 TRAVEL IMPACTS (GET THE SHOT)

TAW DOD MILPERS GUIDANCE AND MARADMIN 167/20 ALL PERSONNEL RETURNING FROM LEVEL 2 AND 3 COUNTRIES ARE REQUIRED TO QUARANTINE FOR NOT LESS THAN A PERIOD OF 14 DAYS. ENSURE ALL PERSONNEL EXECUTING CHANGE OF STATION, SEPARATION OR RETIREMENT ORDERS HAVE SUFFICIENT OBLIGATED SERVICE IN ADDITION TO ANY REQUESTED PTAD/DELAY/LWAS. <https://www.marines.mil/Coronavirus/>

Individual Member

- Outbound Interview
- Inbound Interview
- View Basic Orders
- Historical Vouchers
- Travel Voucher (Travel only, DO NOT use for property claims)
- **Personally Procured Move (PPM) claims submission**

Personal Property / Passenger (External Sites)

Checklists

Independent Duty

- Screening / Interview Guide (Active duty only, not necessary for AR)
- Financial Worksheet

Overseas Screening

If you have questions about the medical portion of the "Suitability Screening" process or need

2. Click on the 'Start Claim' button to start a new claim.
 - a. Click on the 'Start Claim' button to start a new claim. Once a claim has been submitted, this page will display any previously submitted claims.

Storage/Personally Procured Move

Start Claim

Status	Created	Last Status Update	Document ID
No claims have been created			

Showing 0 to 0 of 0 entries

Previous Next

Address: ASSISTANT CHIEF OF STAFF/G8
MANAGERIAL ACCT DIVISION HHQ PPM SECTION
BLDG 3700 RM 315
814 RADFORD BLVD STE 20262
ALBANY, GA 31704-0262
Phone: 229-639-6575
Email: logcom.g8tvtclaims@usmc.mil

- **In Progress** - The PPM/DITY Claim has been started, but has not submitted for payment.
- **Submitted** - The PPM/DITY Claim has been submitted and is being routed.
- **Processing** - The PPM/DITY Claim has been accepted and received for processing.
- **Returned** - The PPM/DITY Claim has been returned and requires your attention. Once done, please resubmit if required.
- **Settled** - The PPM/DITY Claim has been settled. To review the Voucher, go the Historical Vouchers link under the MOL Travel Tab.

3. Once a new Claim is started, you will be prompted to:
 - a. Provide a contact phone number and email address should there be any issues/questions with your claim.
 - b. A general description of the type of claim you are submitting (e.g., PPM, PPM Storage, POV Storage), along with any other important information that the office that processes this claim would need to know about. (Min. 10 characters, Max. 4000 characters.)
 - c. Attach all supporting documentation, e.g., receipts, weight tickets, etc. If possible, please attach all documents in one file vice sending each of them individually. Attachment file types allowed: pdf, bmp, gif, tif, text and png.



Storage/Personally Procured Move

Please provide the following: (Required: Either Phone or Email)

Phone Number:

Email:

Please provide a general description for this claim: (Required: at least 10 characters)

Type in anything in this section to describe what you are submitting for payment (i.e. PPM, Storage, etc.)

3894 Characters Remaining

Please attach supporting documentation: (Required: at least 1 attachment)

Choose File **TEST FILE ONLY.pdf**

Description:

Upload

Attachments

File Name	Description	Action
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No attachments found

Showing 0 to 0 of 0 entries

Previous Next

Cancel Claim

Save and Exit

Submit PPM Claim

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4. Once completed click on the 'Submit PPM Claim', read and agree to the privacy statement, then click the 'Submit PPM Claim' again. You may also click 'Save and Exit' to save your progress and return at a later date. The claim will NOT be submitted until you click on the 'Submit PPM Claim' button.

Please attach supporting documentation: (Required: at least 1 attachment)

Choose File **No file chosen**

Description:

Upload

Attachments

File Name	Description	Action
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[TEST FILE ONLY.pdf](#)

Receipt for U-Haul

Delete

Showing 1 to 1 of 1 entries

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Cancel Claim

Save and Exit

Submit PPM Claim

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PPM Submittal

Statement of Privacy Act


This trip record is accurate and represents a legal claim for reimbursement. I understand there are severe criminal and civil penalties for knowingly submitting a false, fictitious or fraudulent claim.

(18 USC Sections 287 and 1001, and 31 USC section 3729)


☒ I have read and understood the statement above.

Submit PPM Claim

5. Once the claim is submitted, you will receive a Document ID (DocID). Should you have to contact MCLB Albany (Transportation Voucher Certification Branch, TVCB) for any reason, provide this DocID as a reference. Should you want to see everything you submitted with the claim, you can click on the 'Details' link to expand the display.
- Currently, you will not receive automated notifications if the claim has been returned. It is recommended to **check the status of the claim every 5 to 7 business days** until the claim has been paid


Storage/Personally Procured Move
MCL Home | Logout | Help

Start Claim

	Status	Created	Last Status Update	Document ID
Details 	Processing	20220318	20220318	7701725

Showing 1 to 1 of 1 entries

Previous


1

Next

- In Progress** - The PPM/DITY Claim has been started, but has not submitted for payment.
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- Returned** - The PPM/DITY Claim has been returned and requires your attention. Once done, please resubmit if required.
- Settled** - The PPM/DITY Claim has been settled. To review the Voucher, go the Historical Vouchers link under the MCL Travel Tab.

Address: ASSISTANT CHIEF OF STAFF/G8
MANAGERIAL ACCT DIVISION HHG PPM SECTION
BLDG 3700 RM 315
814 RADFORD BLVD STE 202B2
ALBANY, GA 31704-0252
Phone: 229-639-6575
Email: logcom.g8vcbclaims@usmc.mil

6. The Detail Display page will show you what you submitted as well as the claim history.


Storage/Personally Procured Move

Start Claim

	Status	Created	Last Status Update	Document ID
Details	Processing	20220318	20220318	7701725

Showing 1 to 1 of 1 entries

Previous

1

Next

Phone Number: 111-222-3333 **Email:** www@gmail.com

Attachments


File Name	Description
TEST FILE ONLY.pdf	Receipt for U-Haul

Comments: Type in anything in this section to describe what you are submitting for payment (i.e. PPM, Storage, etc.)

Claim History

Date	Changes
20220318	PPM Claim has been started
20220318	PPM Claim submitted to Disbursing for Payment

7. If your claim has been returned, you'll see the status as 'Returned'.
- Click on the 'Details' link to expose the reason Admin or Disbursing returned your claim.
 - In the 'Reason for Return:' section you will see the reason the claim was returned. It should state the required corrective action needed prior to resubmission.
 - Click on 'Edit Claim' link to make any required corrections then resubmit the claim as outlined in paragraph 4, above.



Storage/Personally Procured Move

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[Start Claim](#)

	Status	Created	Last Status Update	Document ID
Details Edit Claim	Returned	20220318	20220319	

Showing 1 of 1 entries

[Previous](#) | [1](#) | [Next](#)

Reason for Return: This is where you will see the reason the claim was returned. It should state the required corrective action needed prior to resubmission.

Phone Number: 111-222-3333 Email: www@gmail.com


File Name	Description
TEST FILE ONLY.pdf	Receipt for U-Haul

Comments: Type in anything in this section to describe what you are submitting for payment (i.e. PPM, Storage, etc.)

Date	Changes
20220318	PPM Claim has been started
20220318	PPM Claim submitted to Disbursing for Payment
20220319	PPM Claim Returned for the following reason: TYPE HERE WHATEVER YOU NEED TO TELL THE MEMBER AS TO WHY YOU ARE REJECTING THE CLAIM...

In Progress - The PPM/DITY Claim has been started, but has not submitted for payment.
Submitted - The PPM/DITY Claim has been submitted and is being routed.
Processing - The PPM/DITY Claim has been accepted and received for processing.
Returned - The PPM/DITY Claim has been returned and requires your attention. Once done, please resubmit if required.
Settled - The PPM/DITY Claim has been settled. To review the Voucher, go the Historical Vouchers link under the MOL Travel Tab.

Address: ASSISTANT CHIEF OF STAFF/G8
 MANAGERIAL ACCT DIVISION HHG PPM SECTION
 BLDG 3700 RM 315
 814 RADFORD BLVD STE 20262
 ALBANY, GA 31704-0262
Phone: 229-639-6575
Email: logcom.g8vcbclaims@usmc.mil



Storage/Personally Procured Move

Please provide the following: (Required: Either Phone or Email)

Phone Number: Email:

Please provide a general description for this claim: (Required: at least 10 characters)

Type in anything in this section to describe what you are submitting for payment (i.e. PPM, Storage, etc.)

The Member can add any additional info they wish to convey to Albany about the claim if they wish to. The can change the Phone or Email and add additional attachments if they choose to.

3706 Characters Remaining

Please attach supporting documentation: (Required: at least 1 attachment)

Description:

File Name	Description	Action
TEST FILE ONLY.pdf	Receipt for U-Haul	<input type="button" value="Delete"/>
TEST FILE ONLY 2.pdf	Additional Expenses	<input type="button" value="Delete"/>

Showing 1 to 2 of 2 entries

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8. When the claim has been processed and paid, the status of the claim will be changed to 'Settled'. An entry in the Claim History will also be made. Settled claims will remain visible within this user view for only 30 days. After 30 days, if you want to view/print a copy of this claim/voucher you will need to do so from the 'Historical Vouchers' link under the Marine Online Travel tab (refer to paragraph 9, below).

Storage/Personally Procured Move
MOL Home | Logout | Help

Start Claim

Details	Status	Created	Last Status Update	Document ID
▼Details	Settled	20220318	20220321	7701726

Showing 1 to 1 of 1 entries Previous 1 Next

Phone Number: 111-222-3333
Email: www@gmail.com

Attachments

File Name	Description
TEST FILE ONLY.pdf	Receipt for U-Haul
TEST FILE ONLY 2.pdf	Additional Expenses

Comments: Type in anything in this section to describe what you are submitting for payment (i.e. PPM, Storage, etc.) The Member can add any additional info they wish to convey to Albany about the claim if they wish to. The can change the Phone or Email and add additional attachments if they choose to.

Claim History

Date	Changes
20220318	PPM Claim has been started
20220318	PPM Claim submitted to Disbursing for Payment
20220319	PPM Claim Returned for the following reason: TYPE HERE WHATEVER YOU NEED TO TELL THE MEMBER AS TO WHY YOU ARE REJECTING THE CLAIM....
20220319	PPM Claim submitted to Disbursing for Payment
20220321	PPM Claim has been Settled.

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Returned - The PPM/DITY Claim has been returned and requires your attention. Once done, please resubmit if required.

Settled - The PPM/DITY Claim has been settled. To review the Voucher, go the Historical Vouchers link under the MOL Travel Tab.

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814 RADFORD BLVD STE 20262
ALBANY, GA 31704-0262

Phone: 228-639-6575

Email: logcom.g0tvcclaims@usmc.mil

9. To get to the Marine Online (MOL) 'Historical Vouchers' link, log into MOL.

a. Click on the Travel Tab, under Individual Member, click on 'Historical Vouchers' link.

MARINE ONLINE

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https://www.marines.mil/Coronavirus/

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- Inbound Interview
- View Basic Orders
- Historical Vouchers
- Travel Voucher (Travel only, DO NOT use for property claims)
- Personally Procured Move (PPM) claims submission

Personal Property / Passenger (External Sites)

- Move.mil
- Pets / Passenger Transportation
- Airline Bag Delivery

Checklists

Independent Duty

- Screening / Interview Guide (Active duty only, not necessary for AR)
- Financial Worksheet

Overseas Screening

If you have questions about the medical portion of the "Suitability Screening" process or need assistance with completion of the forms, please contact your nearest "Navy Medical Treatment Facility" (NMTF).

b. Once on the Historical Vouchers page, you will be able to see your last 10 claims that were settled with the most current being at the top.

c. To view a claim, you must click on the 'Generate PDF' button, 'Save the PDF File', 'Open' and then view it.

Historical Vouchers

MOL Home | Logout | Help

My Historical Vouchers						Cancel Filters
Type	Voucher #	Date Pd	Amount Pd	SDN	Generate PDF	
DD1351_2 PCS PPM/DITY	800031	20220323	\$2,269.71	M7000118CB0M7B8		
DD1351_2 PCS PPM/DITY	800032	20220323	\$75.00	M7000118CB0M7B8		
DD1351_2 PCS PPM/DITY	800029	20220215	\$225.00	M7000118CB0M7B8		
DD1351_2 PCS PPM/DITY	800028	20220215	\$4,725.25	M7000118CB0M7B8		
DD1351_2 PCS	804212	20180620	\$1,625.76	M7000219CTB6VBM		
DD1351_2 PCS PPM/DITY	846302	20180507	\$353.39	M7000219CTB6VBM		
DD1351_2 OTHER	806033	20131227	\$207.72	M7000213CTA1YE9		

