

2015

**MARCORLOGCOM PRODUCTS & SERVICES
PRODUCT/SERVICE DEFINITION**

As of: Monday, April 13, 2015 09:00

1. PRODUCT/SERVICE TITLE: The official name of the Product and Service
Item Introduction and Sustainment Technical Data Support

3. LEAD ORGANIZATION: Name of the organization overseeing the Product and Service.
Weapon Systems Management Center (WSMC)

6. DESCRIPTION: A detail description or definition of this Product and Service (it's function, purpose, reason for existence.)

1) Data Management Support

2) Management of the Marine Corps Enterprise Engineering Data Repository

3) Processing of Cataloging Action Requests (CARs) received from the Program Managers to ensure that new and/or modified items are cataloged in accordance with Title 10 U.S.C 2451, including the processing of the assignment of National and/or Marine Corps Stock Numbers and other material management information such as part numbers, identification numbers, weapon system codes, etc. Data Management and Maintenance

4) Review of acquisition logistics life cycle documentation for technical data impacts. Other functions, tasks and services include: Establish Data Records; Process Management Data of Non-Consumable SICA/PICA items (manual process outside of provisioning); Demilitarization Coordination Process; Item Reduction Studies; Government/Industry Reference Data Edit and Review (Girder); PICA/SICA Level of Authority Change or Reassignment; Data Collaboration (1685); Return Coding; Logistics Reassignments; Process Freedom of Information Act (FOIA) Requests for Engineering Data; Populate JEDMICS with Engineering Data. Provide provisioning planning support to SYSCOM and PEO-LS in the assignment of project codes, support PM Teams with provisioning conferences with OEMs, and support to the Independent Logistics Assessment process.

5) Serve as the Configuration Status Accounting (CSA) Activity for Marine Corps' managed weapon systems and equipment.

a) Review acquisition and logistics documents for CSA issues and provide guidance to contractors and project officers.

b) Participate in Physical Configuration Audits (PSAs) and provides recommendations to the Project Officer.

c) Use the Configuration Management Information System (CMIS) to document, maintain and update all data that identifies and describes the relationship of hardware items and the technical documents required to fabricate, rebuild, repair, modify, package and procure the hardware.

d) Serve as a focal point for tracking pending configuration changes in CMIS for Marine Corps managed weapon systems.

e) Perform the Secretariat function of the Configuration Control Board for weapon systems using the Multi-User Engineering Change Proposal Automated Review System (MEARS) for the on-line review and disposition of configuration control documents.