

2015

**MARCORLOGCOM PRODUCTS & SERVICES  
PRODUCT/SERVICE DEFINITION**

As of: Monday, March 23, 2015 13:33

**1. PRODUCT/SERVICE TITLE:** The official name of the Product and Service Contracted Services

**3. LEAD ORGANIZATION:** Name of the organization overseeing the Product and Service. Operations Directorate (OPS DIR)

**6. DESCRIPTION:** A detail description or definition of this Product and Service (it's function, purpose, reason for existence.)

- Conduct personnel needs analyses and sourcing in support of contingency operations.
- Perform cost analysis and develop fiscal requisition documentation in support of contingency operations.
- Source personnel; (military, civilian and contractor) to meet Operations Directorate assigned mission support requirements.
- Provide material attainment support for MCLC-FWD deployed operations.
- Operate and maintain the MCLOGSS Program Management Office ensuring the proper maintenance of contract management documentation and files, tracking metrics for contract performance, compliance, success and reporting status.
- Assist MCLOGSS contracts users with requirements development, T/O oversight and performance surveillance thereby facilitating the development of effective requirements documents that achieve successful procurement of support solutions.
- Provide Contracting Officers Representatives for MCLOGSS and other contracts as required.