

The scope of this effort is to provide on-site contractor advisory, assistance, and program/project management support to all work related to the planning, research, data collection, analysis, design, development, execution, and assessment required to conduct two interrelated MARCORLOGCOM strategic initiatives in order to: 1) improve and/or redesign MARCORLOGCOM logistics operations for materiel accountability and auditability, and 2) reengineer a MARCORLOGCOM enterprise-level framework for Materiel Management - Inventory Control and 3) support project analysis and product development to meet LOGCOM requirements and informing internal and external audiences, to include development of SOPs, process mapping/analysis, informational briefs and Information Papers and LOGCOM policy documents.

The contractor shall provide qualified personnel with the subject expertise, knowledge, skills and abilities to enhance and augment MARCORLOGCOM subordinate Commands, Centers, and select Staff Departments with advisory and assistance support as centrally coordinated and directed by the OPSDIR. The contractor shall provide advice that includes outside points of view to avoid too limited judgment on critical issues; developments in industry, university, or foundation research; and the opinions, special knowledge, or skills of noted experts; and shall provide assistance that includes enhancing the understanding of, and development of alternative solutions to complex materiel accountability and auditability and Materiel Management - Inventory Control issues; supports and improves the operations of MARCORLOGCOM and its subordinate organizations; develop documents to support the processes identified; and ensures the more efficient or effective operation of managerial controls and information systems. Contractor personnel shall be involved in (but not limited to) the review and/or development of logistics frameworks, policy directives, memoranda of agreement or understanding, process maps and narratives, standard operating procedures, work instructions, internal management controls, information technology manuals, and workforce training materials for MARCORLOGCOM and/or the Marine Corps.

The contractor shall also provide qualified personnel with the subject expertise, knowledge, skills and abilities to enhance and augment Marine Corps Logistics Command with program/project management support to two interrelated MARCORLOGCOM strategic initiatives to include (but not limited to): administrative support functions, collection and management of initiatives' information, scheduling and coordination of initiatives' matters and affairs, meeting facilitation and documentation, tracking and suspense management of initiatives' taskings and activities. The contractor shall provide the necessary management and oversight of contractor team performance to ensure success in achieving strategic initiative outcomes and objectives.