



**Marine Corps Logistics Command
Albany, GA 31704-0320**

BASELINE

SMC-QI7412

Revision: Baseline

Date: 18 December 2007

SUPPLY MANAGEMENT CENTER QUALITY INSTRUCTION

Commercial Logistics Integrator Support Services for SECREPS

Process Owner: Supply Integration Division

SIGNATURE/APPROVAL

The signature and date below indicates approval of this instruction for implementation at SMC,
MARCORLOGCOM.

Signature on File

18 Dec 07

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Director, Supply Management Center
MARCORLOGCOM

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DOCUMENT HISTORY LOG

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Baseline		Dec 18 2007	

LOGISTICS INTEGRATION SUPPORT

1. SCOPE

Scope. This Quality Instruction (QI) details the processes and procedures necessary for the successful implementation and operation of the SECREP Logistics Integration Support (LIS) Program. The LIS Program has been designed to utilize commercial repair activities for the operating forces and standardize the enterprise-wide SECREP maintenance outsourcing process utilizing a Logistics Support Integrator (LSI). NSNs contracted for sourcing through an integrator will be posted on the LOGCOM website (<http://www.logcom.usmc.mil/scmc/secrepmain/>) with all pertinent data (i.e. NSN, price, turn around time, and warranty information).

1.2. Purpose. To provide detailed processes and procedures which identify responsibilities of stakeholders for the successful implementation and execution of the SECREP LIS Program. It is not intended to add or remove contractual requirements but rather to illustrate the process to be used in accessing those requirements.

1.3. Applicability. This QI is applicable to Marine Corps Logistics Command (MCLC), Supply Management Center (SMC), Supply Integration Division (SID). It is also applicable to and assigns responsibilities for all stakeholders mentioned in the “swim lanes” of the individual processes defined in paragraph 4.5 and appendices A through J.

2. APPLICABLE DOCUMENTS.

MCLCP 2002	Marine Corps Logistics Campaign Plan 2002
LogMod SID	Logistics Modernization Solution Initiating Directive Jun 2005

3. DEFINITIONS AND ACRONYMS.

AOA	Transaction Code - Request for Parts
AEPS	Army Electronic Products Support Network
CAL	Consolidated Asset Listing
CC	Condition Code
CLIN	Contract Line Item Number
CLS	Contractor Logistics Support
COR	Contracting Officer’s Representative
CRM	Customer Relationship Manager

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DASF	Due and Status File
DESEX	Defense Emergency Supply Expert System
DFAS	Defense Finance and Accounting System
DPO	Designated Process Owner
DRA	Transaction Code – Acknowledgement of Receipt from Vendor
DSOR	Depot Source of Repair
D6T	Transaction Code - Supply Receipt
FEDLOG	Federal Logistics
FFP	Firm Fixed Price
FLS	Force Logistics System
FTP	File Transfer Program
F&R	Fair and Reasonable
IAW	In Accordance With
IED	Item Exit Date
IMA	Intermediate Maintenance Activity
IT	Information Technology
JTAV	Joint Total Asset Visibility
LCC	Logistics Capabilities Center
LIS	Logistics Integration Support
LMS	Logistics Management Specialist
LOGCOM	Logistics Command
LTJ	Limited Technical Inspection
LSI	Logistics Support Integrator
MCDSS	Material Capability Decision Support System
MCLC	Marine Corps Logistics Command
MCLCP	Marine Corps Logistics Campaign Plan
MHE	Material Handling Equipment
MIL	Master Integration List
MILSTRIP	Military Standard Requisition and Issue Procedures
MTBF	Mean Time Between Failure
NAVCOMP	Navy Comptroller Form
NSN	National Stock Number
OEM	Original Equipment Manufacture
OST	Order Ship Time
O&A	Over and Above
PM	Program Manager
PM/ES	Program Manager/Equipment Specialist
PO#	Purchase Order Number
QI	Quality Instruction
RFI	Ready For Issue
RFP	Request for Proposal
RIC	Routing Identifier Code
RIP	Reparable Issue Point
RMSS	Retail Maintenance Sourcing Section
ROR	Remanufacture, Overhaul, Repair
RSR	RIP Support Representative
SABRS	Standard Accounting and Budget Reporting System

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SASSY	Supported Activity Supply System
SCS	Stock Control System
SECREP	Secondary Reparable
SID	Supply Integration Division
SIMD	Secondary Items Management Division
SL-4	Stock List (Parts)
SMC	Supply Management Center
SMR	Source, Maintenance and Recoverability Code
SOS	Source of Supply
SOW	Statement of Work
TAT	Turn Around Time
TDP	Technical Data Package
TM	Technical Manual
TO	Task Order
TRT	Technical Review Team
WAWF	Wide Area Work Flow
WebCATS	Defense Logistics Agency's (DLA) Customer Asset Tracking System
WIPT	Working Integrated Product Team
WRR	Warranty Resolution Report
ZBE	Transaction Code - Supply Requisition

4. PROCEDURES.

4.1. General. The process of obtaining commercial logistics integrator support services for SECREPs begins with the candidate selection process to select those NSNs that are best served using commercial LIS sources of repair. After the selection as a candidate, the NSN is submitted for proposal to the LSI who solicits vendors qualified to remanufacture, overhaul, or repair (ROR) the SECREP to meet or exceed original equipment manufacturers (OEM) specifications and submits firm fixed price (FFP) proposals to the government. Upon receipt of the proposal, the contracting officer's representative (COR) conducts a fair and reasonable (F&R) assessment and recommends acceptance or rejection of the SECREP as proposed. Accepted SECREPs are placed on contract with the integrator and may be sourced from either retail or wholesale activities across the Marine Corps enterprise. A process to seek ROR services for SECREPs that are not on contract is also available. At this point requirements are inducted, for (ROR) and returned to the warfighter using standard processes identified in this QI. Additional processes included in the LIS Program document are over and above (O&A) management, correcting mis-identified SECREPs erroneously inducted into the ROR cycle, payment management and warranty management. All of these procedures are defined in detail in paragraph 4.5 below, as depicted in Figure 1, and illustrated in appendices A through J.

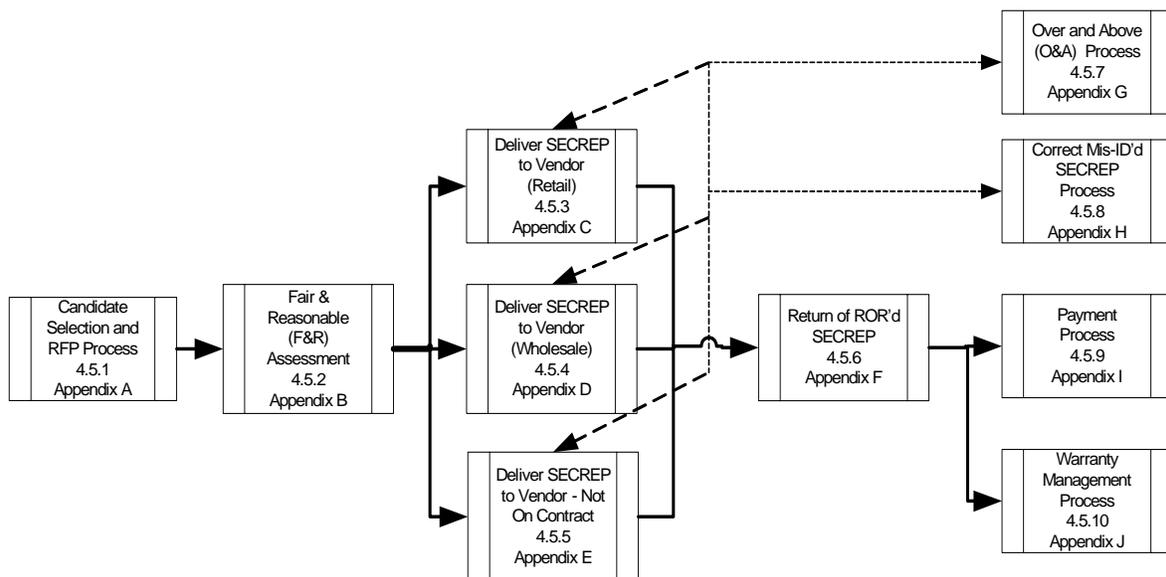


Figure 1. Logistics Integration Support Flow Process

4.2. Concept. As directed by the United States Marine Corps Logistics Campaign Plan 2002, COMMARCORLOGCOM (LOGCOM) has begun centralized management and transitioned management of 4th echelon of maintenance (4th EOM) from the FMF to LOGCOM. Results of multiple Working Integrated Product Team (WIPT) conferences led to the determination that major repair/rebuild of secondary repairable (SECREPs) should not be accomplished on the battlefield as a normal course of business. LOGCOM will source and manage these requirements by leveraging the intermediate maintenance activities (IMAs), existing government sources of supply (SOS), government depot sources of repair (DSOR), commercial repairs contracted by Program Managers during the acquisition process and the SECREP LIS Program. The intent is to provide responsive, “best value” sustainment for SECREPs across the Marine Corps enterprise.

4.3. Process. LOGCOM will manage and outsource the ROR of selected SECREPs via a performance based contract with a LSI.

4.4. Management Review. The designated process owner (DPO) shall, in conjunction with subject matter expert (SME) input, review and update this QI as required.

4.5. Responsibility. The first time an actionee is listed, their basic responsibilities for the process are described. All steps the actionee takes are listed in sequential order. The procedures describe the process from the perspective of each “swim lane” depicted in the flow diagrams in the appendices.

4.5.1. Candidate Selection and RFP Process (See Appendix A). The purpose of the candidate selection process is to insure that only SECREPs that are best suited to the LIS Program are sent to the integrator for proposals. SECREPs that are obsolete or have an item exit date (IED) of less than one year, and consumable SMR codes will normally be removed from consideration during this process. Any stakeholder may recommend SECREPs for placement on the LIS contract by submitting them to the Retail Maintenance Sourcing Section (RMSS) COR for consideration. These recommendations are consolidated in the RMSS Master Integration List database managed by the RMSS technical review team (TRT). The TRT provides all necessary tech data to the integrator in order that they may obtain proposals from their vendors. This process ends when a proposal is received from the integrator.

Actionee

Action

Stakeholder 4.5.1.1.1 Provide NSN of SECREP to be considered for inclusion on the LIS Contract.

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Inputs – Proposed NSN for consideration.

Outputs – Item to be evaluated.

Mechanism – Any means of providing the NSN to RMSS.

- 4.5.1.1.2 Stakeholder receives notification that the subject NSN is not a suitable candidate NSN for induction into the LIS program. A decision was made to discard or not seek contract solicitation.

Inputs – Notification with reason for rejection from RMSS (COR).

Outputs – N/A

Mechanism – E-mail

RMSS

- 4.5.1.2.1 The Technical Review Team will receive and evaluate the candidate NSN for inclusion in the LIS contract.

Inputs – NSN, Part Number, Nomenclature, SOS, Non-consumable Item Materiel Support code, Standard Unit Price, Phrase Code, Acquisition Advice Code, SMR Code, 80K ID# (if applicable), Criticality Code, Item Exit Date, and End Items Application.

Outputs – A decision for inclusion of the subject NSN into the LIS program.

Mechanism – FEDLOG, Applications File, CAL, PM, LMS input.

- 4.5.1.2.2 RMSS recommends NSN for Selection?

Inputs – TRT's technical data.

Outputs – Decision to source or reject.

No: Proceed to 4.5.1.2.3

Yes: Proceed to 4.5.1.2.4

Mechanisms – Master Integration List (MIL) Database

- 4.5.1.2.3 RMSS Notifies the stakeholder of reason NSN not selected for inclusion in the LIS Contract.

Inputs – Reason for rejection

Outputs – Response to the Stakeholder

Mechanisms – E-mail

- 4.5.1.2.4 The TRT will input NSN and update the database. Advise the COR to seek a proposal from the Logistic Support Integrator (LSI) for ROR of SECREP.

Inputs – All technical data required to populate the Master Integration List (MIL) Database

Outputs – Recommendation to seek LIS.

Mechanisms – Master Integration List (MIL) Database

- 4.5.1.2.5 The TRT develops a configuration checklist and tech data package (TDP).

Inputs – Tech Manual data, Technical/Engineering drawing data, pictures/photos.

Outputs – Standard configuration checklist and tech data to COR

Mechanisms – TM, SL-4, Drawings, Photos, FEDLOGS

- 4.5.1.2.6 The COR submits the tech data package provided by the TRT to the LSI for proposal.

Inputs – Standard Configuration Checklist and TDP

Outputs – Information required in developing a proposal for ROR

Mechanisms – E-mail

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4.5.1.2.7 The TRT will provide any additional tech data as required by the LSI.

Inputs – Request for Tech Data

Outputs – Available Tech Data as required

Mechanisms – E-mail/letter

4.5.1.2.8 The COR receives a proposal from the LSI for Fair and Reasonable (F&R) Assessment in accordance with Appendix B.

Inputs – Data received from the LSI

Outputs – SECREP (NSN) for F&R Process

Mechanisms – Appendix B

Integrator

4.5.1.3.1 The integrator receives/accepts the request for proposal (RFP) and the TDP from the RMSS COR.

Inputs – RFP and tech data for subject NSN

Outputs – Solicitation to vendors for ROR services

Mechanisms – RFP from integrator to the vendor base

4.5.1.3.2 The integrator will request any additional information from the RMSS TRT as required to support the RFP.

Inputs – N/A

Outputs – Request for additional information as required

Mechanisms – E-mail

4.5.1.3.3 The integrator will determine the best value bid from his vendor base.

Inputs – Additional information as required from RMSS

Outputs – Proposal to add NSN to LIS Contract

Mechanisms – E-mail

4.5.1.3.4 Provide proposal to the RMSS COR and to Contracts Department to add the candidate NSN to the LIS contract.

Inputs – Proposal to add NSN to LIS Contract

Outputs – Proposal and Scope of Work to RMSS COR and Contracts

Mechanisms – E-mail

Contracts

4.5.1.4.1 Contracting Officer receives the official proposal and Scope of Work for subject NSN.

Inputs – Proposal and Scopes of Work

Outputs – N/A

Mechanisms – E-mail

LMS (MCSC)

4.5.1.5.1 Program Manager (PM) validates Configuration Checklists received from the RMSS TRT.

Inputs – Configuration Checklist

Outputs – Approved configuration checklist

Mechanisms – E-mail

4.5.2 **Fair and Reasonable (F&R) Assessment (See Appendix B).** The purpose of the F&R Assessment is to determine whether the overall value offered in the integrator's proposal merits acceptance or rejection. Upon receipt

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of proposal from the integrator, Candidate SECREPs are compared to how well they are currently being supported within the government by performing a fair and reasonable (F&R) assessment. Comparisons are made to current order ship times (OST), costs, and current availability. Program enhancements such as contractual firm fixed pricing, turn around times (TAT), warranty, mean time between failure (MTBF) tracking, serial number tracking (SNT), the ability to source multiple vendors and surge capability are also considered. Candidate SECREPs that currently have “best value” and/or contingency mitigation from current government SOS, government DSOR or existing CLS sources will remain sourced using those entities. Those SECREPs deemed as “best value” and/or contingency mitigation for the government using the above criteria are recommended by the RMSS COR for addition to the list of contracted SECREPS on the LIS contract. This process ends with acceptance or rejection of the integrator’s proposal by the LOGCOM contracting office.

<u>Actionee</u>	<u>Action</u>
Integrator	4.5.2.1.1 Provide a proposal for addition to the LIS contract. <u>Inputs</u> – Proposed price, Scope of Work to be performed for the proposed price, Shipping price, TAT, Warranty Information. <u>Outputs</u> – A Proposal containing information that can be used to make a Fair and Reasonable Price determination. <u>Mechanisms</u> – Spreadsheet with all required information.
	4.5.2.1.2 Receive Task Order Amendment from contracts. <u>Inputs</u> – The addition of those NSNs approved for inclusion in the LIS contract. <u>Outputs</u> – N/A <u>Mechanisms</u> – E-mail w/appropriate attachments
Contract Dept.	4.5.2.2.1 Contracts receives the official proposal from the integrator. <u>Inputs</u> - Proposed Price, Scope of Work to be performed for the proposed price, Shipping price, TAT, Warranty Information <u>Outputs</u> – N/A <u>Mechanisms</u> – E-mail w/attachments
	4.5.2.2.2 Contracts receive the completed assessment from RMSS. <u>Inputs</u> – Signed Fair & Reasonable (F&R) Package from RMSS <u>Outputs</u> – N/A <u>Mechanisms</u> – F & R Package to Contracts
	4.5.2.2.3 Contracting Officer publishes the amendment to the Task Order. <u>Inputs</u> – Approved NSNs to be added to the Task Orders. <u>Outputs</u> – Published amendment to the Task Order. <u>Mechanisms</u> – Standard Form 30, Modification of Contract/Order No
RMSS	4.5.2.3.1 RMSS COR receives the proposal from the integrator. <u>Inputs</u> – Proposal containing price, Scope of Work to be performed for that price, Shipping price, TAT, Warranty Information <u>Outputs</u> – Information required for making a Fair and Reasonable Price determination. <u>Mechanisms</u> – Spreadsheet with all required information.
	4.5.2.3.1a Request current OST information (COR)

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Inputs – Order Ship Time (OST) historical data from Logistics Capabilities Center (LCC).

Outputs – Listing of OST

Mechanism – E-mail with Excel Spreadsheet attachment.

4.5.2.3.1b Obtain/Provide Current Asset Availability (COR).

Inputs – Stock levels at SOS, Stock at RIP, Backorders, and Due-ins.

Outputs – Report of total asset availability.

Mechanisms – CAL, WEBCATS, SCS, AEPS, DESEX

4.5.2.3.1c Obtain/Provide Technical Analysis (TRT).

Inputs – Proposed NSN listing

Outputs – Data requested.

Mechanisms – FEDLOG, TMs, SLs, CAL, PM/LMS input.

4.5.2.3.1d Compares Existing Price to ROR.

Inputs – Latest procurement price in Haystack, Repair Price from MCDSS, Exchange Price, proposed price from vendor.

Outputs – Pricing Information

Mechanisms – Integrator Proposal, FEDLOG, Haystack, MCDSS, SCS

4.5.2.3.2 Conducts F&R Assessment considering TAT, Price, Availability, Technical Issues and Program Enhancements (COR)

Inputs – All inputs contained in paragraphs 4.5.3.1a thru d above, plus any Program Enhancements offered by the Integrator.

Outputs – A decision document that will support the best value and/or contingency mitigation for the Marine Corps.

Mechanisms – F & R Spreadsheet

4.5.2.3.3 Complete F & R assessment package.

Inputs – F & R Spreadsheet

Outputs – Recommendation for SID Head

Mechanisms – Letter

4.5.2.3.4 SID Head's signature

Inputs – F & R Package

Outputs – Signed F & R Package.

Mechanisms – Letter with Assessment data.

4.5.2.3.5 Update website (<http://www.logcom.usmc.mil/scmc/secprepmain/>) with newly added NSNs, Scopes or Work and Configuration Checklists (COR).

Inputs – Copy of updated Pricing/Performance Data spreadsheet for all NSNs on contract, copies of approved Scopes of Work for each NSN approved, copies of Configuration Checklist developed during Candidate Selection Process, Revised SOW.

Outputs – Updated website for all authorized users.

Mechanisms – E-mail to Webmaster outlining specific documents that have been placed on the share-drive for transfer to the website.

4.5.2.3.6 Directs update of NSNs on contract in CLS Database.

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Inputs – New accepted NSNs.
Outputs – Up-Dated Database
Mechanisms – Spreadsheet

LCC 4.5.2.4.1 Provides historical Order Ship Time data.

Inputs – N/A
Outputs – Order Ship Time data for comparison.
Mechanisms – Voucher Files

4.5.2.4.2 Update CLS database with accepted NSNs and FFPs.

Inputs – Up-dated Database information.
Outputs – N/A
Mechanisms – Data entry.

4.5.3 Delivery of Repairable SECREP to Vendor (Retail) (See Appendix C). The purpose of this process is to prescribe steps necessary for a retail customer to deliver a contracted SECREP to the integrator-designated vendor for ROR. It begins by loading the ZBE transaction into SASSY using the appropriate CLS RIC. This transaction is extracted by LOGCOM and sent via FTP to the integrator’s IT program where it will be tracked until completion. After loading the requirement the unserviceable SECREP is signed over to the integrator who ships to one of the ROR sites in its vendor base. Upon arrival at the vendor, the SECREP is checked to insure that it was identified properly. Next the vendor inspects the SECREP to see if it is configurationally complete and free from damage not related to fair and reasonable wear both of which will be cause price adjustments. If the SECREP is found to be incorrectly identified, or configurationally incomplete, the vendor will initiate pre-defined processes as defined in paragraphs 4.5.7 and 4.5.8 below. After completion of these processes as required, the vendor will perform the ROR services on the subject SECREPs.

Actionee Action

Customer 4.5.3.1.1 Identify Condition Code “F” SECREP for Remanufacture/Overhaul/Repair

Inputs – Identified SECREP Requirement
Outputs – N/A
Mechanisms - (<http://www.logcom.usmc.mil/scmc/secrepmain/>)

4.5.3.1.2 Load Requirement with appropriate CLS RIC.

Inputs – ZBE Transaction
Outputs – Due-In loaded to DASF
Mechanism – SASSY

4.5.3.1.3 Transfer SECREP to be ROR’d.

Inputs – D7P Transaction
Outputs – Signed copy of DD-1348.
Mechanisms – SASSY

LCC 4.5.3.2.1 Extract ZBE by appropriate CLS RIC from SASSY

Inputs – Due-In (ZBE)
Outputs – MILSTRIP ZBE/Requisition
Mechanisms – SASSY

4.5.3.2.2 Transfer visibility of requirement to RMSS Database.

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Inputs – Down loaded MILSTRIP ZBE/Requisition

Outputs – Populated Database

Mechanisms – RMSS CLS Database

4.5.3.2.3 Transfer requirement to integrator

Inputs – Down loaded MILSTRIP ZBE/Requisition

Outputs – ZBE to Integrator

Mechanisms – FTP and Integrator IT program

RMSS

4.5.3.3.1 Monitors Databases and corrects as required.

Inputs – Data elements

Outputs – Corrections as required

Mechanisms – RMSS CLS Database and Integrator Database

Integrator

4.5.3.4.1 Induct requirement in Integrator Database

Inputs – FTP ZBE to Integrator

Outputs – Authorization to ROR SECREP and update RMSS Database and provide status updates to the customer

Mechanisms – Integrator Database, SASSY

4.5.3.4.2 Receive SECREP from the customer.

Inputs – CC F SECREP

Outputs – Receipt to customer and jointly signed configuration checklist

Mechanisms – Configuration Checklist, DD-1348

4.5.3.4.3 Ship the SECREP to The Vendor.

Inputs – CC F SECREP

Output – Appropriately Packaged CC F SECREP

Mechanisms – Required mode of transportation.

Vendor

4.5.3.5.1 Vendor receives the SECREP for servicing.

Inputs – Appropriately Packaged CC F SECREP

Outputs – Acknowledgement of Receipt of the SECREP

Mechanisms – Integrator Database

4.5.3.5.2 Vendor inspects the SECREP to determine if it has been properly identified.

Inputs – CC F SECREP to be identified

Outputs – Correctly identified or mis-identified SECREP.

Yes: Proceed to 4.5.3.5.3

No: Proceed to 4.5.3.5.2a

Mechanisms – Configuration Checklist, FEDLOGS, Technical Manuals, Manufacturers Data

4.5.3.5.2a Process if SECREP is not correctly identified.

Inputs – CC F SECREP Data

Outputs – Correctly identified SECREP.

Mechanisms – Mis-Identified Process (Appendix H)

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4.5.3.5.3 Vendor inspects to determine if Over and Above costs apply.

Inputs – CC F SECREP

Outputs – SECREP that can be ROR'd within the contracted price without additional costs to the customer.

Yes: Proceed to 4.5.3.5.4

No: Proceed to 4.5.3.5.3a

Mechanisms - Configuration Checklist, FEDLOGS, Technical Manuals, Manufacturers Data

4.5.3.5.3a Process if SECREP requires additional funds to complete repairs (O&A Costs).

Inputs – CC F SECREP

Outputs – Complete costs identified to the customer for ROR.

Mechanisms – Over and Above Process (Appendix G)

4.5.3.5.4 The vendor conducts ROR of SECREP.

Inputs – CC F SECREP that can be ROR'd

Outputs – ROR'd SECREP meeting OEM Specs.

Mechanisms – Statement of Work, Scope of Work

4.5.3.5.4a Vendor delivers the ROR'd asset to the customer.

Inputs – N/A

Outputs – ROR'd SECREP.

Mechanisms – ROR Return Process (Appendix F)

4.5.4 Delivery of Repairable SECREP to Vendor (Wholesale) (See Appendix D). The purpose of this process is to prescribe steps necessary for a wholesale customer to deliver a contracted SECREP to the integrator-designated vendor for ROR. It begins with a commercial repair request from the Secondary Items Plans and Execution Branch (SIP&E) to the RMSS followed by a pre-defined process issue to repair where the unserviceable SECREP is moved to a location for joint inspection by RMSS and the integrator's RSR. When the inspection is complete the RMSS CRM drafts an email delivering a manual ZBE transaction with the appropriate RIC for induction, sent via FTP to the integrator's IT where it will be tracked until completion. After loading the requirement the unserviceable SECREP is signed over to the integrator who ships to one of ROR sites in its vendor base. Upon arrival at the vendor, the SECREP is checked to insure that it was identified properly. Next the vendor inspects the SECREP to see if it is configurationally complete and free from damage not related to fair and reasonable wear both of which will cause price adjustments. If the SECREP is found to be incorrectly identified, or configurationally incomplete the vendor will initiate pre-defined processes as defined in paragraphs 4.5.7 and 4.5.8 below. After completion of these processes as required, the vendor will perform the ROR services on the subject SECREPs.

Actionee	Action
SIMD	4.5.4.1.1 Submit Commercial Repair Request to Retail Maintenance Sourcing Section. <u>Inputs</u> – Identified SECREP Requirement <u>Outputs</u> – Request for Repair <u>Mechanisms</u> – E-mail
RMSS	4.5.4.2.1 RMSS forwards the commercial repair request to the customer (SIMD). <u>Inputs</u> – Repair Request <u>Outputs</u> – Commercial Repair Request <u>Mechanisms</u> – E-mail
	4.5.4.2.2 RMSS notifies the RSR that the asset is available for inspection/evaluation.

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Inputs – Notification of requirement from customer

Outputs – Notification to RSR

Mechanisms – E-mail

4.5.4.2.3 E-mail requirement to LCC (80cc format ZBE).

Inputs – Requirement for ROR

Outputs – ZBE (Requisition)

Mechanisms – E-mail

4.5.4.2.4 Monitor Databases and correct as required.

Inputs – Data corrections if required.

Outputs – Data corrections as required

Mechanisms – CLS Database

LCC

4.5.4.3.1 Extracts requirements and sends to CLS and integrator databases.

Inputs – E-mail ZBE

Outputs – Formatted ZBE/requirement to CLS database and FTP to the integrator's database.

Mechanisms – FTP and E-mail

4.5.4.3.2 Maintains CLS Database.

Inputs – As Required

Outputs – As required

Mechanisms – CLS Database

Integrator

4.5.4.4.1 Evaluate configuration (RSR) and complete Configuration Checklist.

Inputs – CC F SECREP

Outputs – Jointly completed configuration checklist

Mechanisms – Configuration Checklist

4.5.4.4.2 Decision is made as to whether or not to pass the requirement on for ROR of the asset.

Inputs – Inspection results.

Outputs – Acceptance or rejection results to RMSS

Yes: Acceptance, Refer to 4.5.4.2.3

No: Rejection, Proceed to 4.5.4.4.3

Mechanisms – Configuration Checklist

4.5.4.4.3 If asset was not acceptable, notify RMSS and request disposition instructions from customer (SIMD).

Inputs – Evaluation Results

Outputs – Disposition instruction for the asset.

Mechanisms – E-mail

4.5.4.4.4 Maintain the integrator's Database.

Inputs – FTP of requirement

Outputs - Text Files to RMSS, Notification to the customer to transfer asset to be ROR'd.

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Mechanisms – Database Transfer of Information

4.5.4.4.5 The integrator receives the SECREP from the customer (SIMD).

Inputs – SECREP ready to be shipped to a vendor.

Outputs – N/A

Mechanisms – Appropriate MHE

4.5.4.4.6 The Integrator ships the SECREP to vendor for ROR.

Inputs – N/A

Outputs – SECREP for ROR

Mechanisms – Appropriate MHE and Transportation

Customer (SIMD) 4.5.4.5.1 Customer issues the SECREP for repair and stages IAW internal processes.

Inputs – SECREP requiring repair.

Outputs – Notification to RMSS that asset is available for evaluation.

Mechanisms – SIMD internal policy.

4.5.4.5.2 Customer transfers SECREP to be ROR'd to the integrator.

Inputs – CC F SECREP Requiring ROR

Outputs – SECREP for ROR

Mechanisms – Appropriate Transportation

Vendor 4.5.4.6.1 Vendor receives the SECREP for servicing.

Inputs – Appropriately Packaged CC F SECREP

Outputs – Transaction to FLS acknowledging the SECREP is at the vendor.

Mechanisms – FLS Database

4.5.4.6.2 Vendor inspects the SECREP to determine if it has been properly identified.

Inputs – CC F SECREP to be identified

Outputs – Correctly identified or mis-identified SECREP.

Yes: Proceed to 4.5.4.6.3

No: Proceed to 4.5.4.6.2a

Mechanisms – Configuration Checklist, FEDLOGS, Technical Manuals, Manufacturers Data

4.5.4.6.2a Process if SECREP is not correctly identified.

Inputs – CC F SECREP Data

Outputs – Correctly identified SECREP.

Mechanisms – Mis-Identified Process (Appendix H)

4.5.4.6.3 Vendor inspects to determine if Over and Above costs apply.

Inputs – CC F SECREP

Outputs – A decision on how to continue the process.

Yes: Proceed to 4.5.4.6.3a

No: Proceed to 4.5.4.6.4

Mechanisms - Configuration Checklist, FEDLOGS, Technical Manuals, Manufacturers Data

4.5.4.6.3a Process if SECREP requires additional funds to complete repairs (O&A Costs).

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Inputs – CC F SECREP

Outputs – Complete costs identified to the customer for ROR.

Mechanisms – Over and Above Process (Appendix G)

4.5.4.6.4 The vendor conducts ROR of SECREP.

Inputs – CC F SECREP that can be ROR'd

Outputs – ROR'd SECREP meeting OEM Specs

Mechanisms – Statement of Work, Scope of Work

4.5.4.6.4a Vendor delivers the ROR'd asset to the customer.

Inputs – N/A

Outputs – ROR'd SECREP.

Mechanisms – ROR Return Process (Appendix F)

4.5.5 Delivery of Repairable SECREP Not on Contract to Vendor (See Appendix E). The purpose of this process is to prescribe the steps necessary to request ROR services for SECREPs that are not on the LIS contract. Often high priority requirements for SECREPs not on contract are needed and the government SOS cannot provide delivery, in time to meet the RDD. The process for obtaining ROR services for SECREPs not on the LIS contract begins with the customer verifying with the RSR that the integrator can source the required ROR services for the subject SECREPs. When the integrator confirms sourcing capability, a formatted list of requirements is submitted to LOGCOM where it is researched to verify they are not procurable from the current SOS in time to meet the need and that funds are available to pay for the ROR services when completed and returned. The list is finalized when the COR authorizes the customer to submit the requirements (ZBEs) for non-contract SECREPs contingent on the performance of a mutually agreeable joint LTI. Once the LTI is accepted, the customer inducts the list of ZBEs delivering the ROR request to the integrator per Appendix C and the list becomes part of the appropriate task order.

<u>Actionee</u>	<u>Action</u>
Customer	<p>4.5.5.1.1 Customer identifies a ROR requirement for a list of NSNs not on contract.</p> <p><u>Inputs</u> – SECREPs in need of ROR. <u>Outputs</u> – SECREP NSN's not on contract. <u>Mechanisms</u> – The Physical turn-in of unserviceable SECREPs, List of NSNs on contract.</p> <p>4.5.5.1.2 Customer prepares a list of NSNs not on contract, for potential outsourcing to the integrator.</p> <p><u>Inputs</u> – SECREP NSNs not on contract. <u>Outputs</u> – List of NSNs to be considered. <u>Mechanisms</u> – Excel Spreadsheet</p> <p>4.5.5.1.3 Customer checks the availability at the SOS.</p> <p><u>Inputs</u> – List of unserviceable NSNs not on contract <u>Outputs</u> – Determination of availability of assets at SOS. Yes: Go to step 4.5.5.1.6. No: Go to step 4.5.5.1.4. <u>Mechanisms</u>- CAL, SCS, JTAV, AEPS</p> <p>4.5.5.1.4 Provide list of potential NSNs to Integrator.</p> <p><u>Inputs</u> - List of NSNs to be considered. <u>Outputs</u> – Listing to the Integrator</p>

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Mechanisms – E-mail

- 4.5.5.1.5 Submit formatted list of NSNs not on contract to LOGCOM for addition to the Task Order (T.O.).

Inputs – Validated list with confirmed sourcing capability.

Outputs – Validated, standardized list including NSN, Nomenclature, Quantity, Unit Price of SECREPS to be sourced.

Mechanisms – Spreadsheet formatted to provide required information.

- 4.5.5.1.6 Terminate outsourcing effort and order from SOS.

Inputs – Affirmative response indicating availability from SOS

Outputs – N/A

Mechanisms – AOA to Source

- 4.5.5.1.7 Provide additional funds to apply to Task Order.

Inputs – Request for additional funds to support the requirement.

Outputs – Funds to SID RMSS COR

Mechanisms – NAVCOMP-2276 or DD Form-448 and contract T.O.

- 4.5.5.1.8 Process ZBEs

Inputs – Completed requisition and Joint LTI

Outputs – Loaded Requirement and Due-In

Mechanism – SASSY ZBE

- 4.5.5.1.9 Deliver Repairable assets to vendor (See appendix C or D as appropriate).

Inputs – Induction of SECREP not on contract for ROR

Output – N/A

Mechanisms – SASSY ZBE and RMSS database.

- SID RMSS CRM 4.5.5.2.1 Validate enterprise-wide availability at SOS

Inputs – Validated, standardized list including NSN, Nomenclature, Quantity, Unit Price of SECREPS to be sourced.

Outputs – N/A

Mechanisms – CAL, SCS, JTAV, AEPS

- 4.5.5.2.2 Are NSNs available at SOS?

Inputs – Validated, standardized list including NSN, Nomenclature, Quantity, Unit Price of SECREPS to be sourced.

Outputs – Determination of availability of assets at SOS.

Yes: If NSNs are available at SOS, proceed to 4.5.5.2.3

No: If NSNs are not available at SOS, proceed to 4.5.5.2.4

Mechanisms – CAL, SCS, JTAV, AEPS

- 4.5.5.2.3 Recommend removal of NSNs from the list that are available at the SOS and direct the customer to requisition from source.

Inputs – Determination that SECREPS are readily available at SOS.

Outputs – Direct termination of outsourcing effort

Mechanisms – E-Mail with spreadsheet attachment.

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4.5.5.2.4 Technical Review Team reviews the NSN for obsolescence, CLS supported or Warranted item.

Inputs – Determination as to whether or not the SECREP is obsolete, CLS supported or under Warranty.

Outputs – Direction on how to proceed with the request.

Yes: If NSN is Obsolete, CLS Supported or Under Warranty, proceed to 4.5.5.2.5

No: If not Obsolete, CLS Supported or Under Warranty, proceed to 4.5.5.2.6

Mechanisms – FEDLOG, PM/ES

4.5.5.2.5 Recommend removal of NSN from the list if obsolete and direct the customer to requisition the correct item from SOS. For items CLS Supported or under Warranty, direct customer to comply with CLS/Warranty Instructions as appropriate.

Inputs – Determination that SECREP is Obsolete, CLS Supported or under Warranty.

Outputs – Direction on how to proceed with sourcing requirement.

Mechanisms – E-Mail with spreadsheet attachment.

4.5.5.2.6 Calculate funds and transfer the requirement to the COR.

Inputs – Determination that SECREPS are not readily available at SOS.

Outputs – List with calculated funds required to accomplish the request.

Mechanisms – FEDLOG, E-mail with spreadsheet attachment.

SID RMSS COR 4.5.5.3.1 Validate the sufficiency of funds on the Task Order.

Inputs – List with calculated funds required to accomplish the request.

Outputs – Validated list of funds required.

Mechanisms – FEDLOG, Contract Task Order

4.5.5.3.2 Are funds available on subject Task Order and on the correct CLIN?

Inputs – Validated list of funds required.

Outputs – Determination of funds availability

Yes: If funds are available, proceed to 4.5.5.3.4

No: If funds are not available, proceed to 4.5.5.3.3

Mechanisms - FEDLOG, Contract Task Order

4.5.5.3.3 Request additional funds.

Inputs – Determination of insufficient funds to cover requirement.

Outputs – Request to the customer for additional funds.

Mechanisms – E-mail

4.5.5.3.4 Notify integrator of inbound funded requirements and authorize customer ZBE submission upon completion of a joint LTI.

Inputs – Funded requisition

Outputs – Direction to conduct a joint LTI. Approved list of funded SECREPS to be attached to T.O.

Mechanisms – E-mail with attached list of NSNs.

4.5.5.3.5 COR will attach a copy of the approved list to the Task Order and provide a copy to Integrator.

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Inputs – Approved list of NSNs not on contract for ROR.

Outputs – Attachment of approved list to Task Order

Mechanisms – Spreadsheet

Integrator 4.5.5.4.1 Can the Integrator source the requirement?

Inputs – List of NSNs from the customer “not on contract”.

Outputs – Determination of integrators sourcing capability

Yes: If integrator can source the requirement, proceed to 4.5.5.4.3

No: If integrator cannot source the requirement, proceed to 4.5.5.4.2

Mechanisms – Search of integrators vendor base

4.5.5.4.2 Terminate the outsourcing effort and order from the SOS.

Inputs – Negative response from integrators vendor base

Outputs – Notification to the customer to order from SOS.

Mechanisms – E-mail with spreadsheet attachment

4.5.5.4.3 Validate quantity and confirm sourcing availability.

Inputs – Affirmative response from integrators vendor base

Outputs – Confirmed list to the customer.

Mechanisms – E-mail with spreadsheet attachment

4.5.5.4.4 Conduct joint LTIs with customer.

Inputs – Direction to conduct a joint LTI.

Outputs – Accepted item to be processed for shipment to a specified vendor for ROR.

Mechanisms – TM, Configuration Checklist

4.5.6 Return of ROR'd SECREP (See Appendix F). The purpose of this process is to prescribe the steps necessary to return an ROR'd SECREP to the requesting activity. It begins when a vendor completes the ROR of a SECREP, and return ships it to the RSR at the requesting activity. At this point the integrator inspects the SECREP for readiness to return to the customer. If it is not ready the RSR will quarantine the SECREP until any problems are resolved. When it is ready to turn over to the customer, the RSR attaches a yellow warranty tag and signs the SECREP over to the customer with a DD-1348. The customer brings the SECREP back into inventory with a D6T transaction, which is extracted by LOGCOM and marked as ready to pay in the CLS database. This information is mandatory to validate and pay when the invoice is presented in Wide Area Workflow (WAWF).

Actionee

Action

Vendor 4.5.6.1.1 Vendor accomplishes the ROR Services.

Inputs – SECREP requiring ROR via Appendix C, D or E.

Outputs – ROR'd SECREP

Mechanisms – Vendor capabilities, OEM specifications, Configuration Checklist, Scope of Work.

4.5.6.1.2 The vendor ships the ROR'd SECREP to the RIP Site Representative (RSR) at the designated Repairable Issue Point (RIP).

Inputs – ROR'd SECREP meeting OEM Specifications

Outputs – Shipped ROR'd SECREP

Mechanisms – Appropriate transportation

Integrator 4.5.6.2.1 The integrator's Site representative receives the ROR'd SECREP from the vendor.

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Inputs Received ROR'd SECREP

Outputs – SECREP for RSR's Inspection and acceptance.

Mechanisms – N/A

- 4.5.6.2.2 The RSR performs inspection of ROR'd SECREP to ensure conformity to the Configuration Checklist and Scope of Work.

Inputs – SECREP for RSR's Inspection and acceptance.

Outputs – Inspected SECREP

Mechanisms – Configuration Checklist, Scope of Work

- 4.5.6.2.3 SECREP passes Inspection?

Inputs – Inspected SECREP

Outputs – Decision to accept or reject the SECREP.

Yes: Proceed to 4.5.6.2.6

No: Proceed to 4.5.6.2.4

Mechanisms – Configuration Checklist, Scope of Work

- 4.5.6.2.4 SECREP, which does not pass inspection, is placed in quarantine pending resolution of discrepancy.

Inputs – SECREP with discrepancies.

Outputs – N/A

Mechanisms – Integrator's internal procedures

- 4.5.6.2.5 Integrator resolves the discrepancy with the vendor.

Inputs – N/A

Outputs – A SECREP Ready for Issue (RFI)

Mechanisms – Configuration Checklist, Scope of Work

- 4.5.6.2.6 The integrator's RSR applies an approved Yellow Warranty Tag to the SECREP.

Inputs – SECREP ready for issue.

Outputs – SECREP ready for issue with attached yellow tag.

Mechanisms – Statement of Work (SOW) and the Program Management Plan (PMP).

- 4.5.6.2.7 The RSR releases the SECREP to the RIP for stock/issue.

Inputs – SECREP ready for issue with yellow tag attached.

Outputs – Warranted SECREP ready for issue.

Mechanisms – Prepared DD1348

- Customer 4.5.6.3.1 The RIP receives the accepted SECREP from the RSR and brings it into the inventory.

Inputs – ROR'd and warranted SECREP for stock/issue.

Outputs – D6T Receipt Transaction and signed DD-1348

Mechanisms – SASSY, SCS, DD-1348

- 4.5.6.3.2 The RIP posts the D6T.

Inputs – D6T Receipt Transaction

Outputs – LCC extracted D6T

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Mechanisms – SASSY, SCS

LCC 4.5.6.4.1 The Logistics Capabilities Center extracts the customer's D6T transaction information.

Inputs – Extracted receipt transaction from the customer.

Outputs – Receipt transaction in MILSTRIP 80cc format.

Mechanisms – SASSY, SCS

4.5.6.4.2 Logistics Capabilities Center will post the D6T transaction in the CLS database.

Inputs – MILSTRIP 80cc format receipt

Outputs – D6T to the CLS Database and a DRA to the Integrators Database

Mechanisms – SASSY, SCS

RMSS 4.5.6.5.1 The RMSS COR executes the Payment Process when invoiced for ROR services.

Inputs – D6T to the CLS Database and a DRA to the Integrators Database

Outputs – Authorization to invoice for payment, see Appendix I

Mechanisms – SASSY, SCS

4.5.7 Over and Above Approval Process (See Appendix G). The purpose of this process is to prescribe the steps required to propose and accept prices that exceed agreed upon contract prices or NTE prices due to SECREPs not being received configurationally correct (missing components) or being damaged beyond fair and reasonable wear. When items are submitted for ROR that are not configurationally correct or exhibit unreasonable damage, additional funds will be required to return the SECREP to OEM specifications. The Vendor stops all work on the SECREP and advises the Integrator of the deficiencies. The integrator evaluates the Vendors claim, prepares a proposal with justification for the new amount of funds and submits the form to the LOGCOM COR. The LOGCOM COR has the tech review team (TRT) evaluate the proposal and then forwards the offer to the customer as a firm fixed price (FFP) offer. The customer responds to the COR with acceptance or rejection of the proposal. If accepted, the COR sends the authorization to the integrator to proceed and indicates willingness to accept the FFP offer and the Vendor resumes work on the SECREP. If rejected, acceptable shipping costs and teardown and evaluation costs are incurred.

Actionee

Action

Vendor	4.5.7.1.1	When an item is received by the vendor through the delivery process in either Appendix C, D or E, that will require parts or services over and above (O&A) the contracted agreement.
	4.5.7.1.2	Vendor notifies the integrator and stops work pending resolution of an O&A offer. <u>Inputs</u> – Parts cost data, additional labor requirements. <u>Outputs</u> – Detailed cost estimate to complete required repairs. <u>Mechanisms</u> – E-mail with attachments.
	4.5.7.1.3	Resumes work and processes ROR in accordance with the findings of the O&A process. <u>Inputs</u> – Authorization to proceed with the findings to resume work from the integrator. <u>Outputs</u> – Asset processed IAW disposition instructions. <u>Mechanisms</u> – Scope of Work and O&A agreement.
Integrator	4.5.7.2.1	Receives and evaluates vendor's FFP and O&A offer for Fair and Reasonable determination.

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Inputs – Vendor’s completed O&A proposal.

Outputs – Data required to prepare the FFP proposal.

Mechanisms – Scope of Work, Configuration checklist, FEDLOGS

4.5.7.2.2 Integrator prepares a FFP proposal with O&A sheets attached.

Inputs – Contracted/NTE price, Vendor’s O&A Proposal.

Outputs – Completed FFP with O&A costs to Contracts Dept. and RMSS COR.

Mechanisms – E-mail

4.5.7.2.3 Receives authorization from the COR and directs the vendor to continue work in accordance with the findings of the O&A Proposal.

Inputs – Authorization of the O&A proposal.

Outputs – Authorization to proceed IAW the findings.

Mechanisms – E-mail

Contracts Dept.

4.5.7.3.1 Receives O&A documentation with FFP from the integrator.

Inputs – O&A FFP Proposal

Outputs – N/A

Mechanisms – E-mail

4.5.7.3.2 Authorizes the results of the O&A offer.

Inputs – Proposal results from the COR.

Outputs – Authorization to proceed with work or rejection of offer.

Mechanisms – Signed hard copy of the spreadsheet.

SID RMSS

4.5.7.4.1 Supply Integration Division receives action copy of O&A FFP proposal from the integrator at the same time as Contracts Department receives the info copy.

Inputs – O&A FFP Proposal

Outputs – N/A

Mechanisms – E-mail

4.5.7.4.2 The COR prints a hard copy of the O&A offer and passes them to the RMSS TRT for review.

Inputs – O&A data file

Outputs – Working copy of O&A Proposal.

Mechanisms – Computer and annotated comments.

4.5.7.4.3 TRT conducts a review of the proposal for technical accuracy, fair and reasonable pricing and returns results to the COR.

Inputs – Working copy of the O&A proposal.

Outputs – Recommendation to the COR as to whether or not the costs are justified

Mechanisms – Tech Manuals, FEDLOGS, Configuration Checklist, CAL

4.5.7.4.4 COR validates ZBE/PO# to determine if it is active and matches in CLS data base, sufficient funds are available on the task order, and that no previous O&As have occurred for the same ZBE/PO#.

Inputs – Copy of the O&A proposal reviewed by the TRT

Outputs – Validated O&A offer.

Mechanisms – CLS data base, excel spreadsheet.

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4.5.7.4.5 COR drafts an e-mail to forward the O&A offer to the customer.

Inputs – Validated O&A offer.

Outputs – Offer to the customer

Mechanisms – E-mail

4.5.7.4.6 COR forwards the customer's response to Contracts Department.

Inputs - Customer's response to the O&A offer.

Outputs – Accepted or Rejected response to the integrator's offer. Update of CLS data base and Update of consolidated O&A list.

Mechanisms – Hard copy spreadsheet, CLS database and consolidated O&A list

4.5.7.4.6a COR updates the FFP in CLS data base.

Inputs – Price data as required

Outputs – N/A

Mechanisms –CLS database

4.5.7.4.6b COR adds the results of the offer to the consolidated O&A list.

Inputs – O&A costs, acceptance or rejection results and other updates to O&A list as required.

Outputs - N/A

Mechanisms – Consolidated O&A list

4.5.7.4.7 COR forwards authorization received from Contracts Department to the integrator to proceed in accordance with the findings.

Inputs – Signed hard copy authorization from contracts.

Outputs – Authorization to proceed or cancel the ROR requirement.

Mechanisms – E-mail

Customer 4.5.7.5.1 Customer accepts or rejects the O&A offer received from the COR.

Inputs – Validated FFP O&A offer.

Outputs – Decision to accept or reject O&A offer

Mechanisms – N/A

4.5.7.5.2 The customer forwards the response to the O&A offer to the COR.

Inputs – Decision to accept or reject

Outputs – Authorization to accept or reject the O&A offer.

Mechanisms – E-mail

4.5.8 Process to Correct a Mis-identified SECREP (See Appendix H). While every effort is made to correctly identify SECREPs accurately when they are passed from the government customer to the integrator, mistakes still occur. The purpose of this process is to correct program records for SECREPs that are inducted for ROR with incorrect NSNs. When the vendor receives an incorrectly identified SECREP, he ceases action on ROR and reports his findings to the integrator. This information is passed sequentially to the LOGCOM COR and then to the customer for corrective action. Action includes canceling the originally inducted requirement (old ZBE) and re-induction of a requirement (new ZBE) with the NSN of the SECREP actually inducted. Email notification of the corrective action is sequentially passed from customer to COR to integrator who then notifies the vendor that he is clear to resume ROR efforts on the SECREP.

Actionee

Action

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- Vendor
- 4.5.8.1.1 The vendor receives a SECREP through the Delivery Process in Appendix C or D, and determines that is misidentified.
- 4.5.8.1.2 Vendor correctly identifies the received SECREP and notifies the integrator.
- Inputs – Notification of incorrectly identified SECREP
Outputs – Notification to the Integrator
Mechanisms – Communication between vendor and integrator
- 4.5.8.1.3 Resumes ROR Services IAW the new Purchase Order.
- Inputs – Notification from the integrator of desired actions.
Outputs – N/A
Mechanisms – N/A
- Customer
- 4.5.8.2.1 Customer receives notification from the COR requesting cancellation of old ZBE for misidentified SECREP and induction of new requirement (ZBE for correctly identified SECREP).
- Inputs – E-mail notification instruction to correct misidentified SECREP data.
Outputs – Cancellation of old ZBE and induction of New ZBE
Mechanisms – SASSY
- 4.5.8.2.2 Does customer desire ROR of newly identified SECREP?
- Inputs – Correct identification of SECREP held by the vendor.
Outputs – Acceptance or rejection of ROR for newly identified SECREP.
No: Proceed to 4.5.8.2.3
Yes: Proceed to 4.5.8.2.4
Mechanisms – E-mail
- 4.5.8.2.3 Customer desires not to ROR newly identified SECREP and accept cost incurred.
- Inputs – ZC1 SASSY transaction
Outputs – N/A
Mechanisms – O & A Process in Appendix G.
- 4.5.8.2.4 Customer desires to ROR newly identified SECREP. Cancels old ZBE and submits new ZBE for correct item into SASSY.
- Inputs – ZBE (Requisition/Due)
Outputs – Information to prepare E-mail that correlates old and new ZBEs.
Mechanisms – SASSY
- 4.5.8.2.5 Forward E-mail with new ZBE document number to RMSS.
- Inputs – Information to prepare E-mail that correlates old and new ZBEs
Outputs – E-mail notification to SID
Mechanisms – E-mail
- RMSS
- 4.5.8.3.1 RMSS receives notification from the integrator that the SECREP received by the vendor was misidentified.
- Inputs – Notification from the integrator of misidentified SECREP
Outputs – N/A
Mechanisms – E-mail

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4.5.8.3.2 COR sends an e-mail to the customer requesting cancellation of original (old) ZBE and induction of a new ZBE for the correct item.

Inputs – Correct identification for the misidentified SECREP

Outputs – E-mail notification of misidentified SECREP

Mechanisms – E-mail

4.5.8.3.3 The COR receives notification from the customer of new ZBE document number for the correct NSN.

Inputs – Notification of New ZBE and Proper funding data in CLS database.

Outputs – Information to prepare notification to the integrator.

Mechanisms – Email notification.

4.5.8.3.4 The COR provides notification of the new ZBE document number to the integrator.

Inputs – Information to prepare notification to the integrator.

Outputs – E-mail to the integrator citing new ZBE information.

Mechanisms – E-mail

4.5.8.3.5 The COR manages and validates the cancellation of the old ZBE and obligates proper funding of the new ZBE in the CLS and Integrator's database.

Inputs – Information to be corrected.

Outputs – Properly funded requisition (ZBE).

Mechanisms – Electronic data input.

Integrator

4.5.8.4.1 Receives notification from the vendor that SECREP received was misidentified.

Inputs – Notification from the vendor of misidentified SECREP

Outputs – N/A

Mechanisms – Communication between the vendor and integrator

4.5.8.4.2 Integrator sends notification of the misidentified SECREP to RMSS COR.

Inputs – NSN correction data

Outputs – E-mail notification of misidentified SECREP

Mechanisms – E-mail

4.5.8.4.3 Integrator receives notification from the COR of new ZBE document number.

Inputs – E-mail notification of New ZBE

Outputs – New Purchase Order.

Mechanisms – E-mail.

4.5.8.4.4 Integrator manages and validates the cancellation of the old ZBE, induction of the new ZBE, and the creation of the new purchase order number.

Inputs – Notification of new ZBE.

Outputs – N/A

Mechanisms – Integrator database.

4.5.8.4.5 Notify vendor to resume ROR services IAW the new Purchase Order.

Inputs – Communication of corrected SECREP data

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Outputs – New Purchase Order.

Mechanisms – Communication between integrator and vendor.

4.5.9 Process for Payment for ROR Services (See Appendix I). The purpose of this process is to identify steps necessary to effect payment for ROR services to the integrator. The customer supplies funds that are placed on CLINs for their individual task orders by the LOGCOM contracts office. These funds are immediately obligated in SABRS under the roll-up document number for that customer. As the customer inducts requirements (ZBEs) these funds are expended. When ROR action is completed and repaired SECREPs are returned to the customer, the LOGCOM COR receives integrator-generated invoices in Wide Area Workflow (WAWF). The COR inspects the invoices/receiving reports for accuracy (rejecting them if inaccurate). Accurate invoices are approved for payment via the WAWF process. DFAS then liquidates the transaction in the customers SABRS account.

Actionee

Action

RMSS

4.5.9.1.1 COR receives funding document from the customer.

Inputs – Funds from the Customer

Outputs – Data required to make CLIN assignment decision.

Mechanisms – NAVCOMP 2276/Fax/E-mail

4.5.9.1.2 COR will determine the amount of funds to be applied to each CLIN on the Task Order.

Inputs – Data required to make CLIN assignment decision

Outputs – CLIN assignment decision

Mechanisms - Monthly financial report and CLS database

4.5.9.1.3 COR will deliver the funding document with CLIN distribution to Contracts Department.

Inputs – CLIN assignment decision

Outputs – Request for modification to task order

Mechanisms – NAVCOMP 2276/Fax/E-mail

4.5.9.1.4 COR receives notification of Wide-Area Work Flow (WAWF) invoice.

Inputs – Invoice from WAWF

Outputs – Information to validate the invoice

Mechanisms – WAWF Invoice and CLS database

4.5.9.1.5 Validate the invoice accuracy in accordance with CLS Database.

Inputs – Invoice

Outputs – Data for decision to accept or reject the invoice

Mechanisms – WAWF and CLS database

4.5.9.1.6 Is the invoice accurate?

Inputs – Data for decision to accept or reject the invoice

Outputs – Acceptance or rejection of the invoice

Yes: Proceed to 4.5.9.1.8

No: Proceed to 4.5.9.1.7

Mechanisms –WAWF and CLS database

4.5.9.1.7 If invoice was not correct, reject invoice in WAWF.

Inputs – Decision to reject the invoice

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Outputs – Rejected invoice
Mechanisms – WAWF

4.5.9.1.7a COR will prepare an e-mail to notify integrator of reasons for rejection.

Inputs – Rejected invoice
Outputs – Notification of rejection to Integrator
Mechanisms – E-mail

4.5.9.1.8 RMSS accepts the invoice in WAWF.

Inputs – Accepted Invoice
Outputs – Accepted receiving report.
Mechanisms – WAWF

4.5.9.1.9 Update CLS database with payment information.

Inputs – Accepted receiving report
Outputs – Updated CLS database
Mechanism – CLS database

SABRS

4.5.9.2.1 SABRS obligates funds under a single roll-up document number.

Inputs – Electronic obligation of funds
Outputs – N/A
Mechanisms - SABRS Database

4.5.9.2.2 Update SABRS Account.

Inputs – Notification of liquidation from DFAS
Outputs – Updated SABRS account
Mechanisms – SABRS and WAWF

Integrator

4.5.9.3.1 DRA authorizes the integrator to invoice for payment.

Inputs – D6T
Outputs – DRA
Mechanisms – SASSY

4.5.9.3.2 Integrator submits an electronic invoice to WAWF.

Inputs – DRA
Outputs – WAWF Invoice and notification to RMSS COR
Mechanisms – WAWF & E-mail

Contracts

4.5.9.4.1 Contracts department accepts funds from the COR and prepares a Task Order Modification.

Inputs – Funding document and request for modification to task order.
Outputs- Task Order Modification
Mechanisms – E-mail/ NAVCOMP 2276

4.5.9.4.2 Contracts Department routes the Task Order Modification to the stakeholders.

Inputs – Task Order Modification
Outputs – Obligation of SABRS funds and stakeholder notification of Task Order Modification

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Inputs – Warranty determination

Outputs – Unserviceable SECREP not in its warranty period

Mechanisms – Program Management Plan

4.5.10.2.4 If the integrator (RSR) determined that the SECREP was still within the warranty period, he initiates a Warranty Resolution Report (WRR).

Inputs – Warranty determination

Outputs – WRR

Mechanisms – Integrator formatted WRR in FLS.

4.5.10.2.5 Integrator ships the warranted SECREP to the vendor with the WRR.

Inputs – N/A

Outputs – WRR and defective SECREP

Mechanisms – Program Management Plan; Appropriate Transportation

Vendor

4.5.10.3.1 The vendor conducts a failure analysis on the subject SECREP.

Inputs – WRR and defective SECREP

Outputs – Information to complete the failure analysis

Mechanisms – WRR

4.5.10.3.2 Vendor determines if the warranty claim is valid based on the failure analysis.

Inputs – Information from the completed failure analysis.

Outputs – Decision on the validity of the warranty claim

Yes: Proceed to 4.5.10.3.3

No: Proceed to 4.5.10.3.4

Mechanisms – OEM Data, WRR and Failure Analysis Information

4.5.10.3.3 If the warranty claim was valid, the vendor conducts the ROR service at no costs or reduced cost if applicable.

Inputs – Yes decision from 4.5.10.3.2

Outputs – ROR'd SECREP at no/reduced cost to the government and completed WRR

Mechanisms – Manufacturers specifications/Scope of Work

4.5.10.3.4 If the warranty claim was not valid, the Vendor conducts the ROR service per the contract.

Inputs – No decision from 4.5.10.3.2

Outputs – ROR'd SECREP per contract price and completed WRR.

Mechanisms – Manufacturers specifications/Scope of Work

4.5.10.3.5 Upon completion of ROR services, the vendor returns the SECREP to the customer per appendix F.

Inputs – N/A

Outputs – ROR'd SECREP

Mechanisms – Appendix F of this Quality Instruction.

RMSS

4.5.10.4.1 The RMSS (COR) receives the WRR from the vendor with adjusted cost information for valid warranty claims.

Inputs – WRR

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Outputs – Adjusted pricing in CLS database
Mechanisms – WRR and CLS database.

5. METRICS. None
6. NOTES. None
7. DATA, FORMS AND REPORTS
8. QUALITY RECORDS.
9. APPENDICES:
 - Appendix A: Candidate Selection and RFP Process
 - Appendix B: Fair and Reasonable (F&R) Assessment
 - Appendix C: Deliver Repairable SECREP to Vendor (Retail)
 - Appendix D: Deliver Repairable SECREP to Vendor (Wholesale)
 - Appendix E: Delivery of SECREP Not On Contract to vendor
 - Appendix F: Return of ROR'd SECREP
 - Appendix G: Over and Above Approval Process
 - Appendix H: Process to Correct a Misidentified SECREP
 - Appendix I: Process for Payment for ROR Services
 - Appendix J: Warranty Management Process

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Logistics Integration Support

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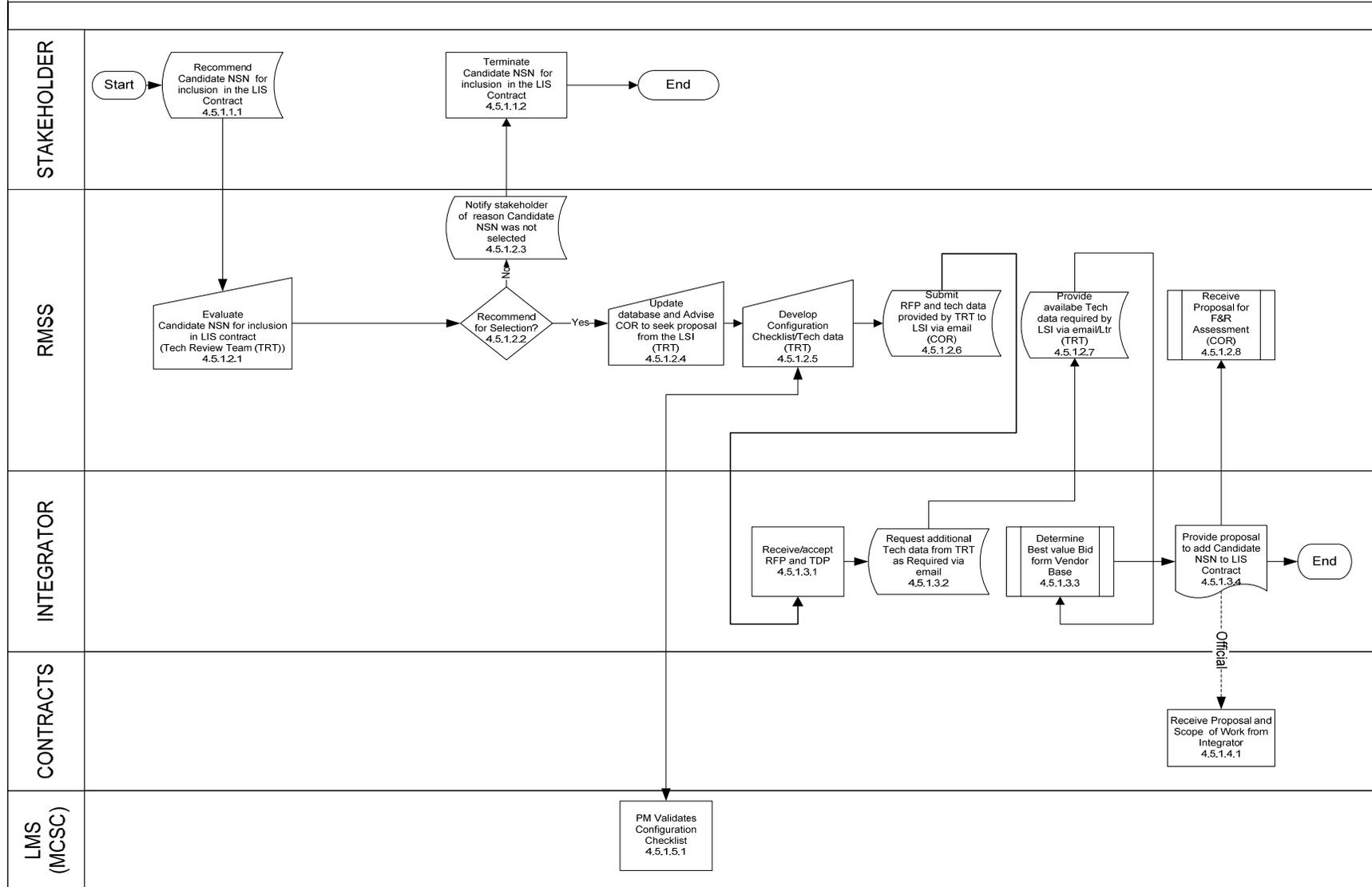
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Appendix A: Candidate Selection and RFP Process

REQUEST FOR PROPOSAL (CANDIDATE SELECTION)



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Logistics Integration Support

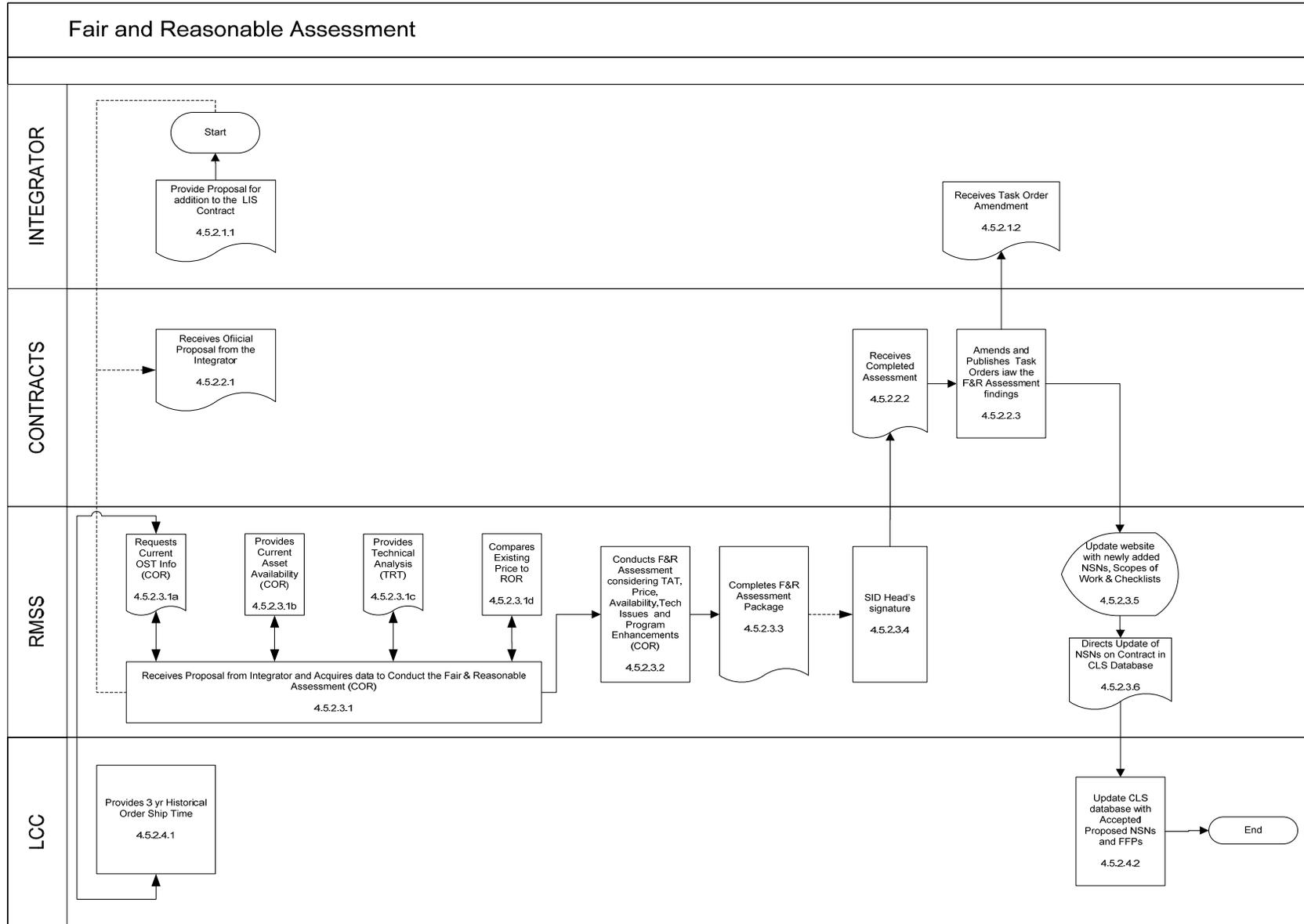
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Appendix B: Fair and Reasonable (F&R) Assessment



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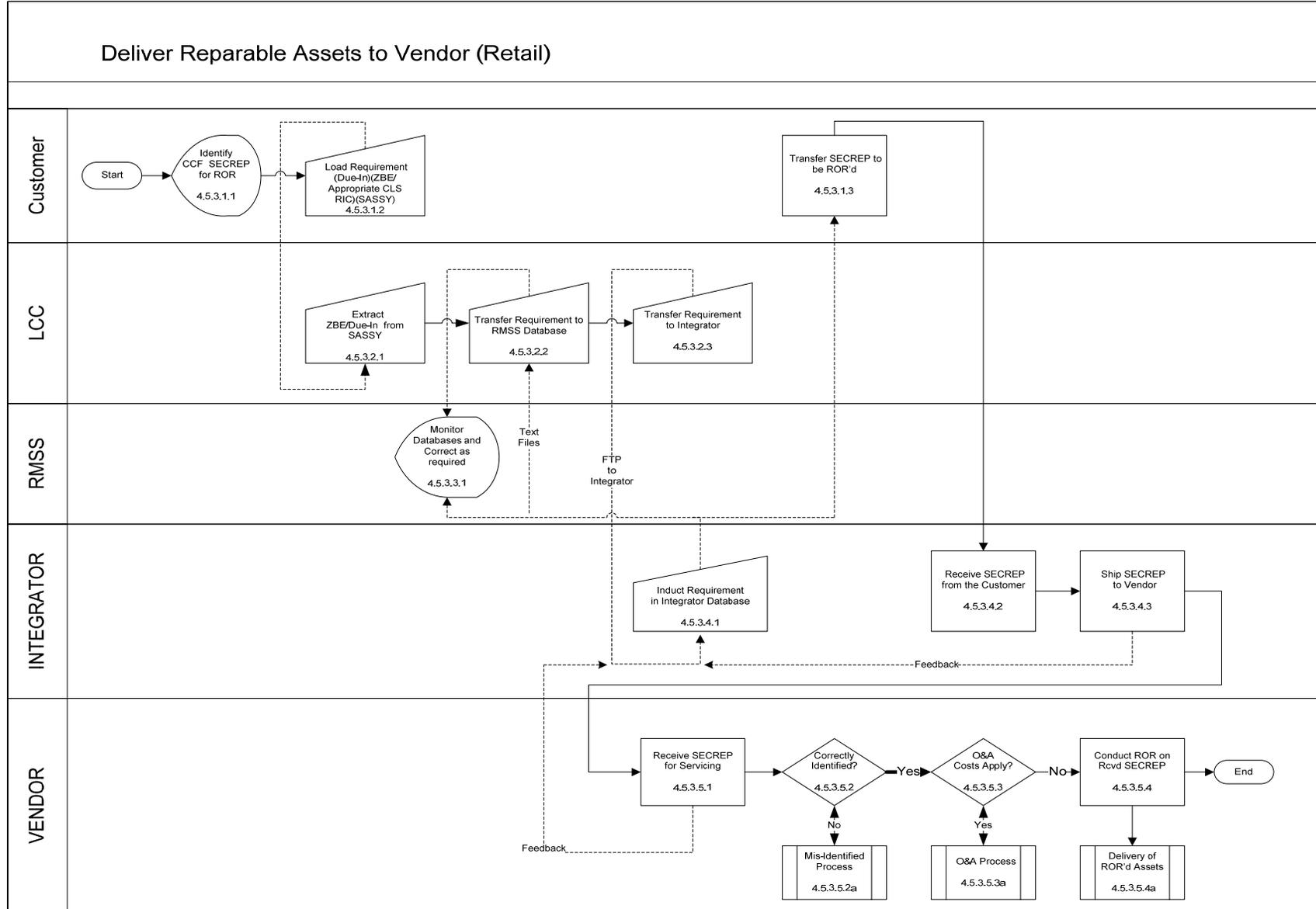
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Appendix C: Delivery of Repairable SECREP to Vendor (Retail)



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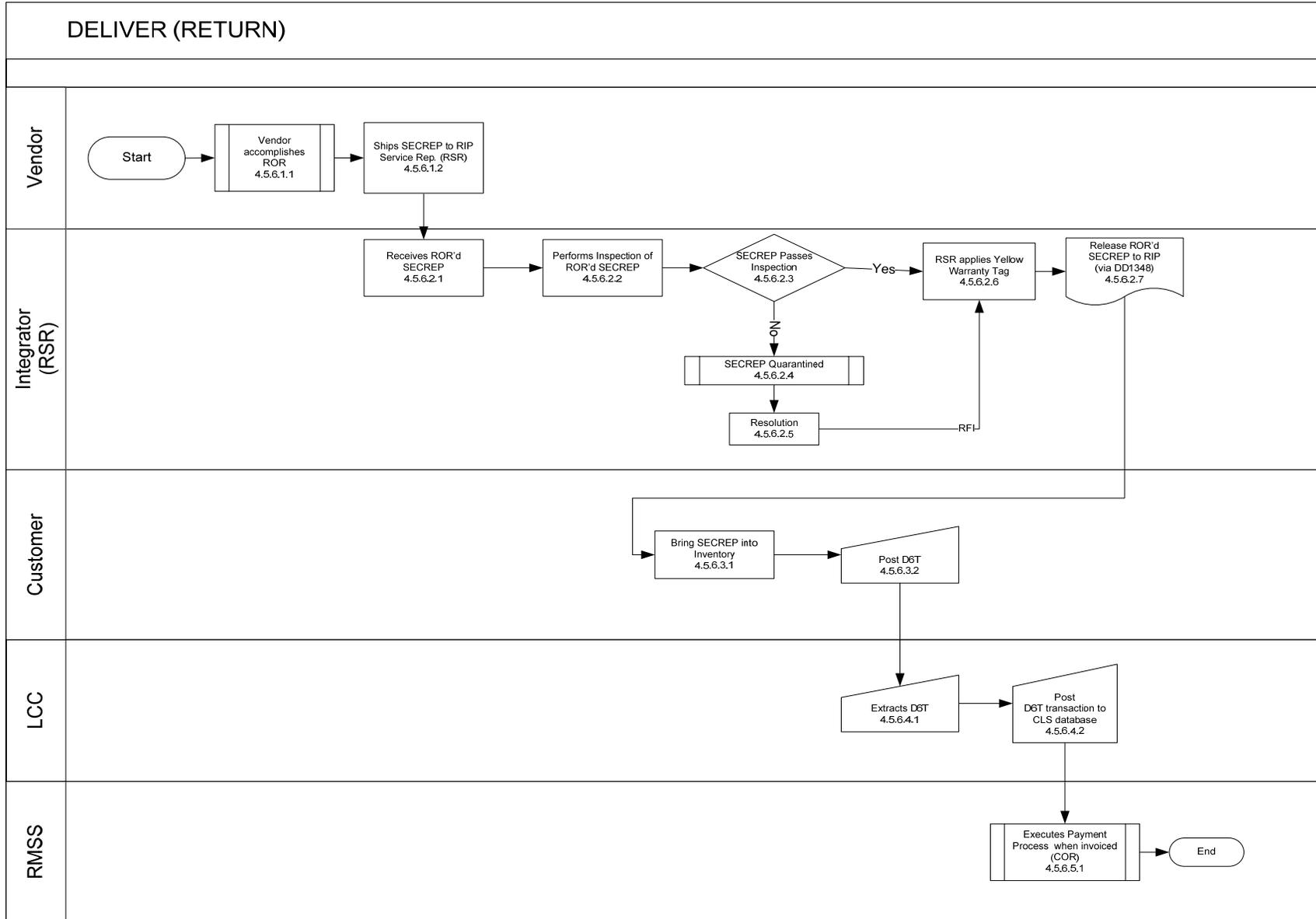
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Appendix F: Return of ROR'd SECREP

DELIVER (RETURN)



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Logistics Integration Support

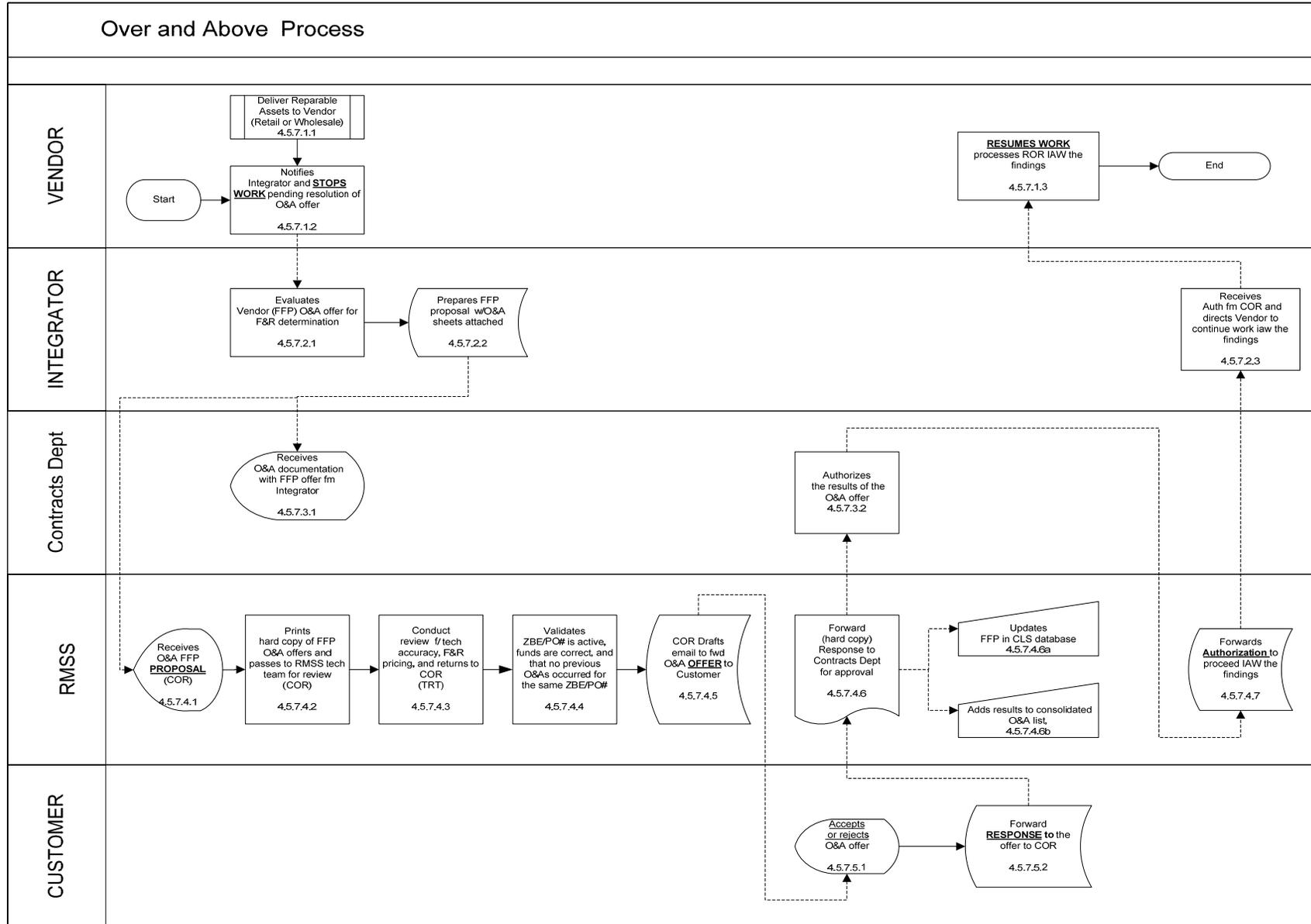
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Appendix G: Over and Above Process



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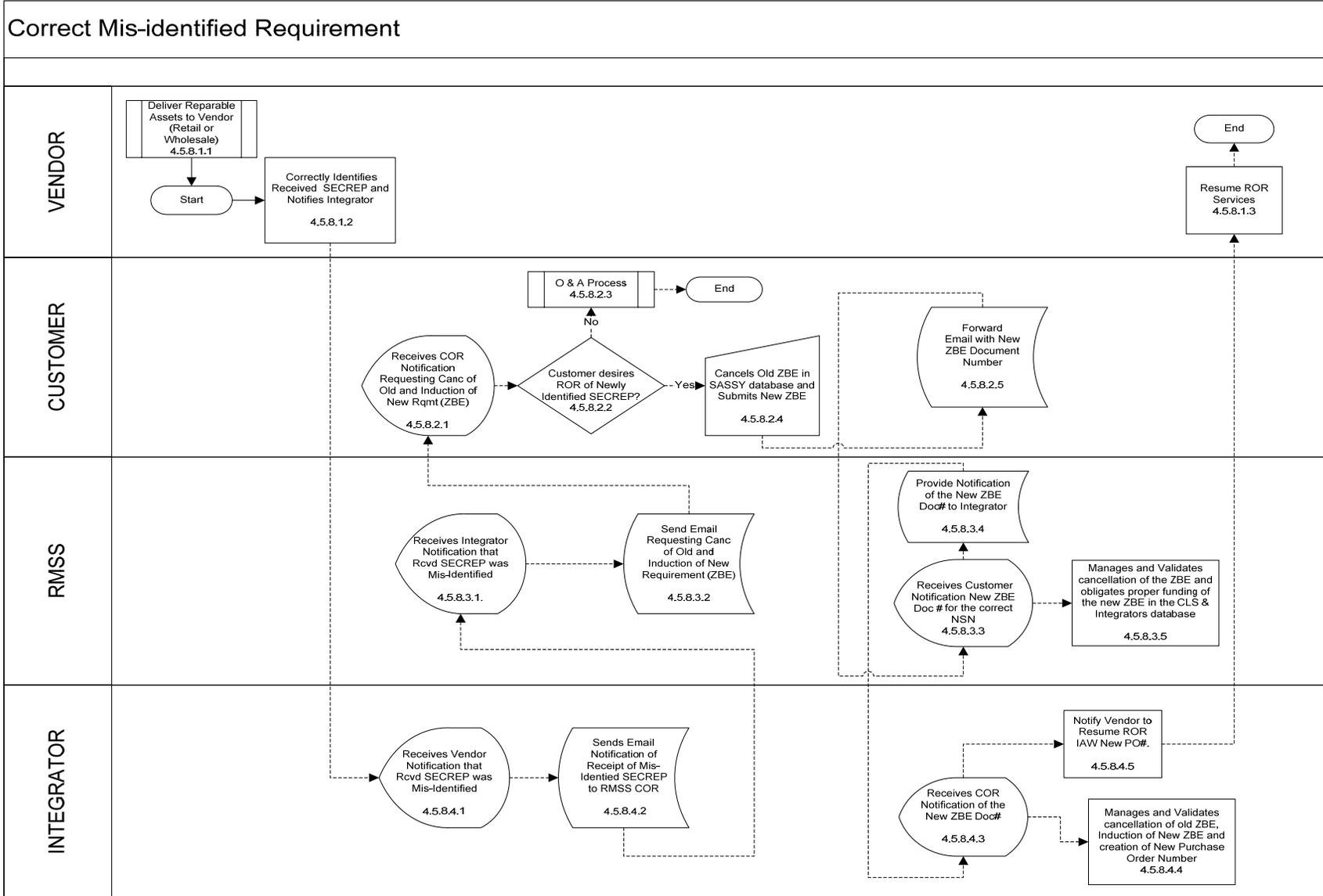
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Appendix H: Process to Correct Mis-Identified SECREP



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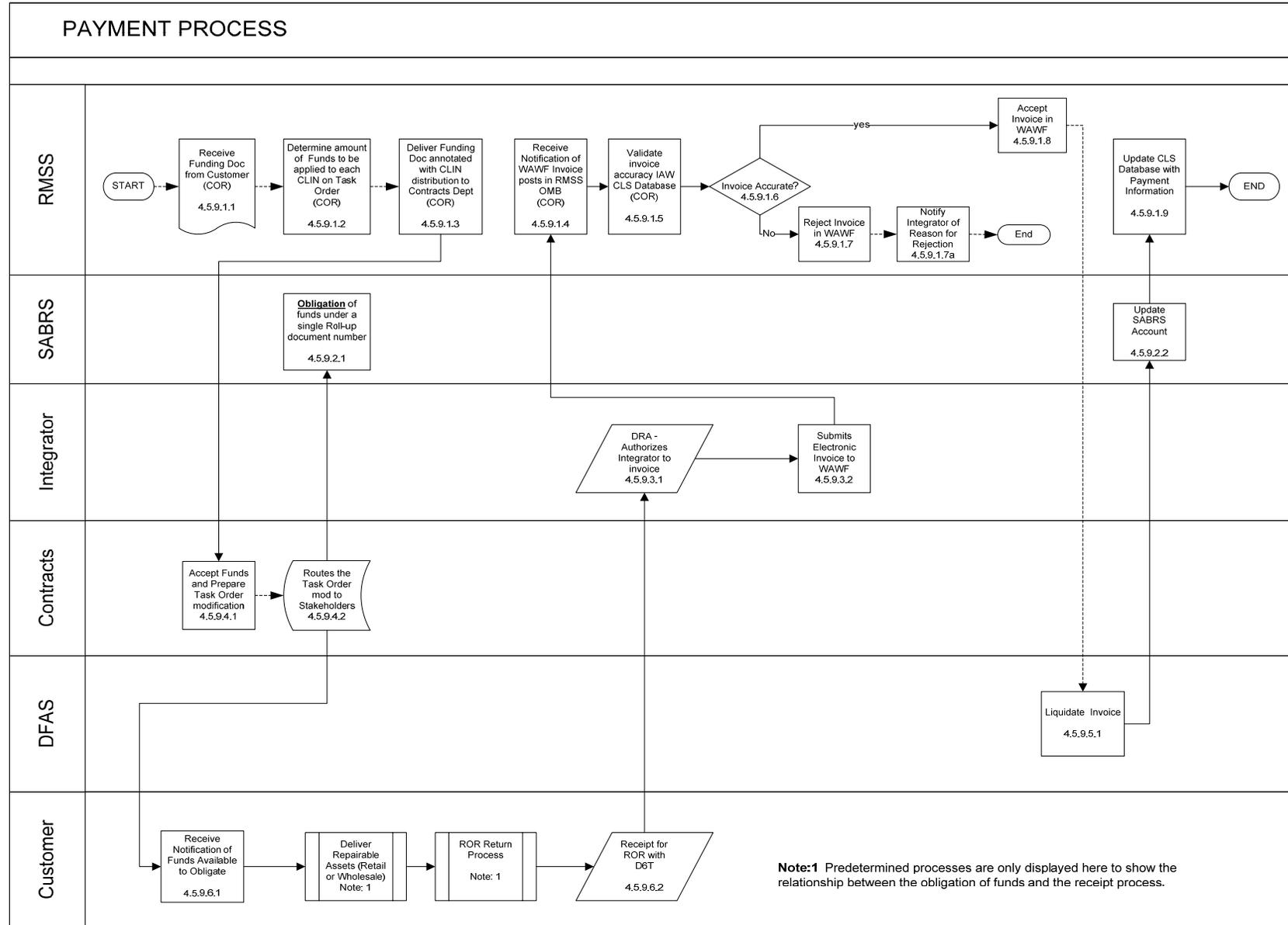
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Appendix I: Process for Payment for ROR Services



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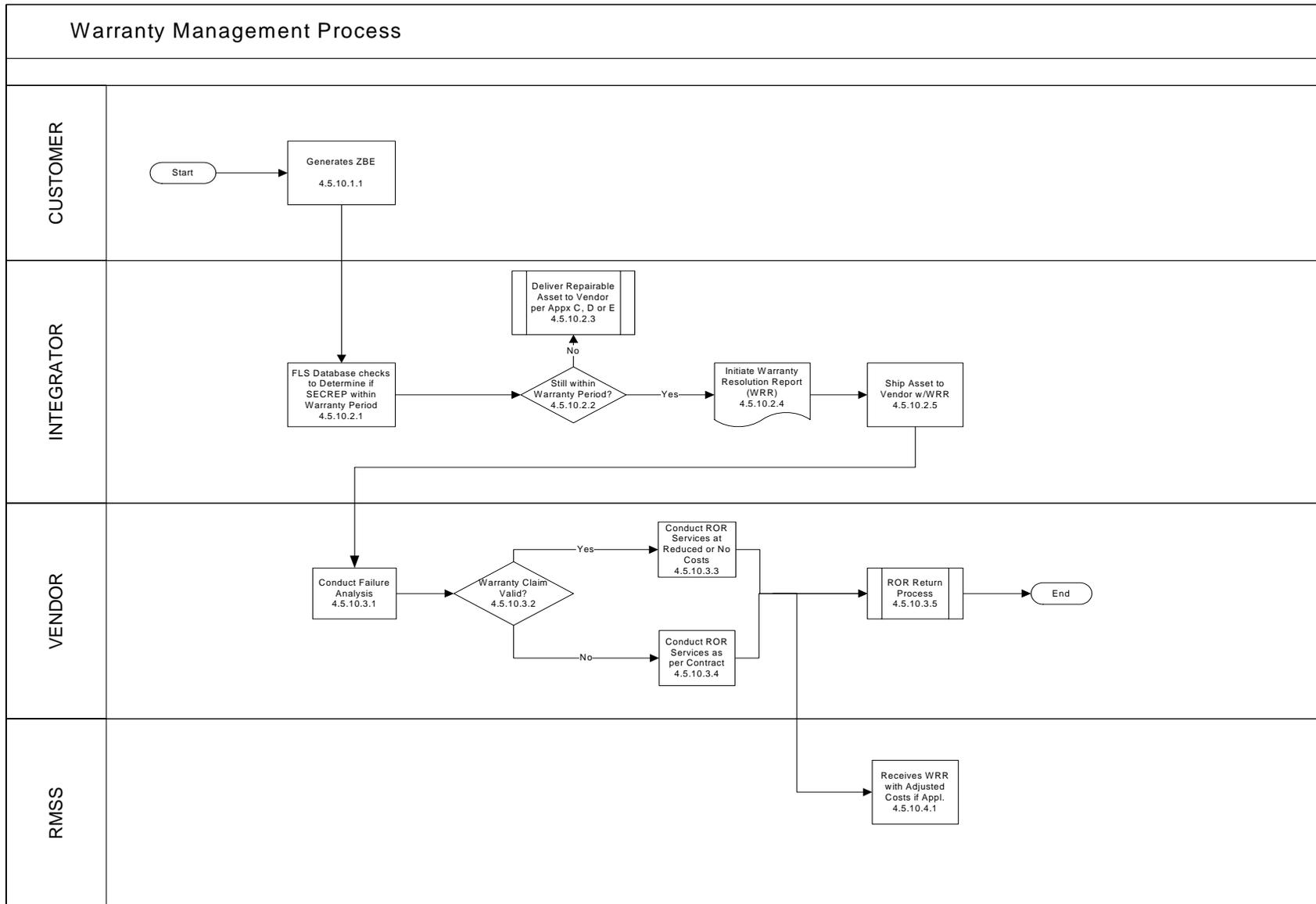
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Appendix J: Warranty Management Process



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