

Prepared By Evonda Bryant	Distribution Management Center 2013 INTERNAL AUDIT SCHEDULE	App. By: <u>Signature on File</u> Ms. Lisa Dunson DMC Quality Programs Branch Head
Date January 3, 2013		App. By: <u>Signature on File</u> Mr. Doug Anderson DMC Deputy Director

1st Quarter Audit	January 1 st – March 10 th Audit Period	
LOCATION	NUMBER	DESCRIPTION
ALBANY-DMC	ISO 9001:2008 SP 4230	Control of Documents
ALBANY-DMC	ISO 9001:2008 4.1 A-F	General Requirements of the QMS
ALBANY-DMC	ISO 9001:2008 4.2.1-4.2.2	General Requirements for documentation
ALBANY and BARSTOW-FSD	ISO 9001:2008 SP 4240	Control of Records
ALBANY-SSD	SSD-ISS-001	Receipt Process for DLR and PEI for Repair
ALBANY-SSD	SSD-ISS-002	Issue Process for DLR and PEI to Repair
ALBANY-SSD	SSD-ISS-003	Wholesale Physical Inventory Process
ALBANY-SSD	SSD-MCA-001	Furnishing Government Equipment to Govt. Contractors
ALBANY-SSD	SSD-MCA-002	Loaning Government Equipment to Govt. Activities
ALBANY-FSD	FSDA-PEIMB-004	CCI Receipt Process
ALBANY-FSD	FSDA-PEIMB-022	New Procurement Receipt Processing and Warehousing for Box Material/Gear
ALBANY-FSD	FSDA-PEIMB-025	Rollback Receipt Processing and Warehousing for Material/Gear
ALBANY-FSD	FSDA-PEIMB-023	Care In Store Process for OTC 2 and 3 Assets
ALBANY-SSD	SSD-MSPB-004	Set Assembly Assignment/Validation of ICP Projects
ALBANY-SSD	SSD-MSPB-005	Set Assembly/Assignment/Validation of Local Projects
ALBANY-FSD	FSDA-PEIMB-028	Management of Tech Publications on the MC Web Site
ALBANY-FSD	FSDA-SB-005	Project Code Inventory Process
ALBANY-FSD	FSDA-PEIMB-027	Printing Procurement Process
ALBANY-DSO	DMC-DSO-001	Recruit Personnel Action Process
ALBANY-DSO	DMC-DSO-002	DMC Tasker Tracking
BARSTOW-FSD	FSDB-PEIMB-019	Processing of Work Request MCLBB from 10300/1
BARSTOW-FSD	FSDB-PEIMB-020	Wipe Test
BARSTOW-FSD	FSDB-PEIMB-017	Processing of DRMO Documents
BARSTOW-FSD	FSDB-PEIMB-018	Interchange or Cannibalization
BARSTOW-FSD	FSDB-PEIMB-001	OTC 1 Receipt Process
BARSTOW-FSD	FSDB-PEIMB-022	Set Building Process
BARSTOW-FSD	FSDB-PEIMB-005	Set Assembly Receipt Process
BARSTOW-FSD	FSDB-PEIMB-004	CCI Receipt Process

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Distribution Management Center
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2 nd Quarter Audit	April 1 st – June 10 th Audit Period	
LOCATION	NUMBER	DESCRIPTION
ALBANY-DMC	ISO 9001:2008 SP 8520	Corrective Action
ALBANY-DMC	ISO 9001:2008 SP 8530	Preventive Action
ALBANY and BARSTOW-FSD	ISO 9001:2008 SP 4230	Control of Documents
ALBANY and BARSTOW-FSD	FSD-PEIMB-006	Receipt Correction and Credit Letter Guidelines
ALBANY-FSD	FSDA-PEIMB-003	Weapons Receipt Process
ALBANY-FSD	FSDA-PEIMB-001	OTC 1 Receipt Process
ALBANY-FSD	FSDA-PEIMB-021	OTC 1 Initial Preservation Process
ALBANY-FSD	FSDA-SB-008	Limited Technical Inspection for Repair Processing
ALBANY-FSD	FSDA-MB-008	Care In Store for OTC 1 Assets
ALBANY-FSD	FSDA-MB-013	Re-Warehousing of PEI Items
ALBANY-FSD	FSDA-PEIMB-002	OTC 2/3 and Non OTC Receipt Process
ALBANY-SSD	SSD-MSPB-010	Set Assembly Issue Process
ALBANY-SSD	SSD-MSPB-011	Set Assembly ICP Issue Process
ALBANY-FSD	FSDA-PEIMB-005	Set Assembly Receipt Process
ALBANY-FSD	FSDA-MSPS-001	Set Assembly Procurement Planning
ALBANY-FSD	FSDA-MSPS-002	Set Assembly Requisitioning Process
ALBANY-FSD	FSDA-PEIMB-024	Receipt, Issue and Storage Processes for Publications
ALBANY-FSD	FSDA-PEIMB-006	Wipe Test Sampling and Analysis for Detecting Radioactive Material
ALBANY-DSO	DMC-DSO-003	DMC Information Technology Procurement Process
ALBANY-DSO	DMC-DSO-004	DMC Statement of Work Tasker Tracking Process
ALBANY-EDD	EDD-DSD-001	Airlift Clearance Authority Process
ALBANY-EDD	EDD-SID-001	Integrated Distribution Lane Performance
ALBANY-EDD	EDD-SID-001	Defense Logistics Agency Bill Validation and Analysis
ALBANY-EDD	EDD-TED-002	Second Destination Aerial Transportation Process
ALBANY-EDD	EDD-TED-003	Second Destination Surface Transportation Process
ALBANY-EDD	EDD-TPD-001	Origin to POE Transportation Process
ALBANY-EDD	EDD-OPS-001	Stenciling and Marking of MCLB Containers
ALBANY-EDD	EDD-PPD-001	Packaging, Handling, Storage and Transportation
ALBANY-OPS	DMC-OPS-001	Inbound Retrograde Tracking Process
ALBANY-OPS	DMC-OPS-002	Outbound Retrograde Tracking Process
BARSTOW-FSD	FSDB-PEIMB-003	Weapons Receipt Process
BARSTOW-FSD	FSDB-PEIMB-021	OTC 1 Initial Preservation Process
BARSTOW-FSD	FSDB-SB-019	Master Work Schedule Returns
BARSTOW-FSD	FSDB-SB-018	Master Work Schedule Pre-Induction Procedures
BARSTOW-FSD	FSDB-SB-017	Master Work Schedule Joint Final Inspection
BARSTOW-FSD	FSDB-SB-020	Processing of SL3 Items Removal
BARSTOW-FSD	FSDB-SB-011	ADMIN Marking of MC Vehicles and Equipment
BARSTOW-FSD	FSDB-SB-008	Warranty Procedures
BARSTOW-FSD	FSDB-PEIMB-002	OTC 2,3 and Non OTC Receipt Process
BARSTOW-FSD	FSDB-SB-022	Care In Store Procedures

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2013 INTERNAL AUDIT SCHEDULE

3rd Quarter Audit	July 1 st – September 10 th Audit Period	
LOCATION	NUMBER	DESCRIPTION
ALBANY and BARSTOW-FSD	ISO 9001:2008 6.1	Provision of Resources
ALBANY and BARSTOW-FSD	ISO 9001:2008 SP 6200	Human Resource
ALBANY and BARSTOW-FSD	ISO 9001:2008 6.3	Infrastructure
ALBANY and BARSTOW-FSD	ISO 9001:2008 6.4	Work Environment
ALBANY and BARSTOW-FSD	ISO 9001:2008 8.2.3	Monitoring and Measurement of Processes
ALBANY and BARSTOW-FSD	ISO 9001:2008 8.2.4	Monitoring and Measurement of Products
ALBANY-DMC	ISO 9001:2008 8.1	Measurements, Analysis and Improvement
ALBANY-DMC	ISO 9001:2008 8.2.1	Customer Satisfaction
ALBANY-DMC	ISO 9001:2008 SP 8220	Internal Audits
ALBANY-DMC	ISO 9001:2008 SP 7400	Purchasing
ALBANY-SSD	AB-SSD-OPS-001	Workforce Development Training Process
ALBANY-FSD	FSDA-PEIMB-011	OTC 1 Issue Process
ALBANY-FSD	FSDA-MB-002	Maintenance Discrepancy Reporting Process
ALBANY-FSD	FSDA-PEIMB-012	OTC 2/3 and Non OTC Issue Process
ALBANY-FSD	FSDA-PEIMB-013	Weapons Issue Process
ALBANY-FSD	FSDA-PEIMB-014	OTC 1, 2, and 3 DRMO Issue Process
ALBANY-FSD	FSDA-PEIMB-015	Weapons DRMO Issue Process
ALBANY-FSD	FSDA-PEIMB-016	CCI Issue Process
ALBANY-FSD	FSDA-SS-001	Receipt, Storage and Issue for SASSY
ALBANY-FSD	FSDA-SS-002	Handling of Hazardous and Radioactive Assets
ALBANY-FSD	FSDA-MB-007	Hazardous Waste and Material Management Plan
ALBANY-FSD	FSDA-MB-001	Waste Water Collection and Disposal
ALBANY-SSD	SSD-MSPB-007	Requisitioning Process for Publications
ALBANY-OPS	DMC-OPS-004	Restricted Access Opening and Closing
BARSTOW-FSD	FSDB-PEIMB-011	OTC 1 Issue Process
BARSTOW-FSD	FSDB-PEIMB-012	OTC 2 and 3 and Non OTC Issue Process
BARSTOW-FSD	FSDB-PEIMB-013	Weapons Issue Process
BARSTOW-FSD	FSDB-PEIMB-015	Weapons DRMO Process
BARSTOW-FSD	FSDB-PEIMB-016	CCI Issue Process
BARSTOW-FSD	FSDB-SB-014	FSD Shop Inspection
BARSTOW-FSD	FSDB-SB-016	Modification Control Process

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2013 INTERNAL AUDIT SCHEDULE

4th Quarter Audit	October 1st – December 10th Audit Period	
LOCATION	NUMBER	DESCRIPTION
ALBANY-DMC	ISO 9001:2008 SP 5000	Management Responsibility
ALBANY-DMC	ISO 9001:2008 SP 8220	Internal Audits
ALBANY-DMC	ISO 9001:2008 8.4	Data Analysis
ALBANY-SSD	SSD-QPB-001	Creating Quality System Procedures and Work Instructions
ALBANY-SSD	SSD-QPB-007	Corrective Action Request Process
ALBANY-FSD	FSD-MB-009	Container Management Process
ALBANY-FSD	FSD-MB-011	Licensing For Tactical Motor Vehicles
ALBANY and BARSTOW-FSD	FSD-SB-002	Physical Inventory Guidelines
ALBANY and BARSTOW-FSD	FSD-SB-003	Inventory Discrepancy Research Guidelines
ALBANY and BARSTOW-FSD	FSD-SB-004	Location Survey Process
ALBANY and BARSTOW-FSD	FSD-SB-006	Stock Screening Request
ALBANY and BARSTOW-FSD	FSD-SB-007	Processing Supply Discrepancy Reports
ALBANY and BARSTOW-FSD	FSD-SB-021	Request for Investigation
BARSTOW-FSD	FSDB-SB-012	Technical Library
BARSTOW-FSD	FSDB-SB-013	Technical Item Change Notice Processing

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